

Healeyfield Parish Council
Serving Castleside and District



Striving to keep our community thriving

L. Stephenson, Clerk, 9 Fenwick Way, Berry Edge, Consett, Co Durham DH8 5FD
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TO: ALL MEMBERS OF HEALEYFIELD PARISH COUNCIL

I hereby summon you to attend the **Annual Meeting** of Healeyfield Parish Council which will be held in **Castleside Village Hall, Drover Road, Castleside** on **Thursday 31st May 2011** at 7.15 p.m.

L Stephenson
Parish Clerk & Finance Officer

Press and Public are welcome to attend.

AGENDA

1. Appointment of Chairman

To appoint the Chairman of the Parish Council for the municipal year May 2012 to May 2013.

2. Chairman's Acceptance of Office

3. Apologies for Absence

4. Code of Conduct for Parish Councillor's

5. Minutes

To approve the minutes of the Annual Meeting held on 26th May 2011 (copy **attached**).

6. Matters Arising

Visit our website at www.parishes.durham.gov.uk/healeyfield

To consider any matters arising from the minutes.

7. Appointment of Vice-Chairman

8. Appointment of Representatives to Outside Bodies / Committees

Mid Durham Parish Councils Committee

Annual Meeting of the County Durham Association of Local Councils

School Governor

Durham Police Community Consultative Group

Castleside and District Community Association

Castleside Community Partnership

Cemetery Representative

Shotley Bridge Hospital Support Group

Parish Wood Committee

9. Banking

To resolve to continue banking with HSBC Consett.

10. Training

To authorise the Clerk and Chairman (or Deputy) to attend appropriate training courses.

11. Chairman's Allowance

To fix the amount of the above allowance for the ensuing financial year.

12. Internal Auditor

To re-appoint Mr T. Cartmell to act as the Parish Council's Internal Auditor.

13. Financial Statement and Accounts

To approve and sign the Financial Statement and Accounts for the financial year ended 31st March 2012.

14. Reports

To receive reports from the Parish Woods Committee and Castleside School (if any).

15. Donations

To agree to the continued consideration of donations, as and when presented in accordance with S137 legislation.

16. Standing Orders

To confirm Standing Orders.