

Healeyfield Parish Council  
*Serving Castleside and District*



*Striving to keep our community thriving*

G.Donaghy, Clerk, 29 Thomas Street, Blackhill, Consett, Co Durham DH8 0AB  
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**TO: ALL MEMBERS OF HEALEYFIELD PARISH COUNCIL**

I hereby summon you to attend the **Annual Meeting** of Healeyfield Parish Council which will be held in **Castleside Village Hall, Drover Road, Castleside** on **Thursday 16<sup>th</sup> May 2013** at **7.15 p.m.**

**G Donaghy**  
**Parish Clerk & Finance Officer**

**Press and Public are welcome to attend.**

**AGENDA**

**1. Appointment of Chairman**

To appoint the Chairman of the Parish Council for the municipal year May 2013 to May 2014.

**2. Chairman's Acceptance of Office**

**3. Election Results May 2013**

**4. Co-option of member - Mr Ray Thompson**

To fill any vacancies left unfilled following the May 2013 elections by reason of insufficient nominations.

**5. Apologies for Absence**

**6. Code of Conduct for Parish Councillor's**

*Visit our website at [www.parishes.durham.gov.uk/healeyfield](http://www.parishes.durham.gov.uk/healeyfield)*

**7. Minutes**

To approve the minutes of the Annual Meeting held on 31st May 2012 (copy **attached**).

**8. Matters Arising**

To consider any matters arising from the minutes.

**9. Appointment of Vice-Chairman**

**10. Appointment of Representatives to Outside Bodies / Committees**

Mid Durham Parish Councils Committee

Annual Meeting of the County Durham Association of Local Councils

School Governor

Durham Police Community Consultative Group

Castleside and District Community Association

Castleside Community Partnership

Cemetery Representaive

Shotley Bridge Hospital Support Group

Parish Wood Committee

**11. Banking**

To resolve to continue banking with HSBC Consett.

**12. Training**

To authorise the Clerk and Chairman (or Deputy) to attend appropriate training courses.

**13. Chairman's Allowance**

To fix the amount of the above allowance for the ensuing financial year.

**14. Internal Auditor**

To re-appoint Mr T. Cartmell to act as the Parish Council's Internal Auditor.

**15. Financial Statement and Accounts**

To receive the Financial Statement and Accounts for the financial year ended 31<sup>st</sup> March 2013.

16. **Reports**

To receive reports from the Parish Woods Committee and Castleside School (if any).

17. **Donations**

To agree to the continued consideration of donations, as and when presented in accordance with S137 legislation.

18. **Standing Orders**

To confirm Standing Orders.