

Healeyfield Parish Council

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L. Stephenson, Clerk, 9 Fenwick Way, Berry Edge, Consett, Co Durham DH8 5FD
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TO: ALL MEMBERS OF HEALEYFIELD PARISH COUNCIL

Dear Councillor,

Your attendance is invited to a special meeting of the Parish Council to be held in the Village Hall, Drover Road, Castleside, on Thursday 21st February 2013 commencing at 6.45 p.m, for consideration of the undernoted agenda. I trust it will be convenient for you to attend.

I have attached for your reference a copy of the job application for both applicants, along with the interview questions and recording sheet. I would be grateful if you could please bring these with you to the meeting.

1. Declarations of Interest

To receive any declaration of interest in respect of any item to be discussed.

2. Appointment of Clerk and Finance Officer

To interview the following applicants for the position of Clerk and Finance Officer:

7.00pm Katie Brown, 4 North View, Blackhill, Consett

7.30pm Gemma Donaghy, 29 Thomas Street, Blackhill, Consett

L Stephenson
Parish Clerk & Finance Officer

Visit our website at www.parishes.durham.gov.uk/healeyfield