

Minutes of an Ordinary meeting of Healeyfield Parish Council
Held on 27th April 2017 at 7.00 p.m. Castleside Village Hall.

PRESENT

Councillors A Hird, D Dixon, J Forster, J Robson, K Spencer, P. Marshall, A Pearson (Chair).
R Wright - Clerk. County Councillor O Johnson

1718/1 **APOLOGIES FOR ABSENCE** - none.

1718/2 **DECLARATIONS OF INTEREST** - none.

1718/3 **PUBLIC PARTICIPATION** The public participation policy was on display.

1718/4 **MINUTES OF PREVIOUS MEETING**

The minutes of the previous Ordinary meeting held on 23rd March 2017 were RESOLVED as a true record.

Matters requiring update:

- a. DCC; FS-Case-12501671 clear path to Allensford - no update.
- b. FS-020083309 parking problems at Moorland Crescent. The response was not helpful and directed residents to contact 101 if there is a problem.
- c. Smelters Arms complaint – Planning and Planning enforcement and stated they cannot take any further action.
- d. Letter to local residents about parking – the Clerk advised against sending a letter until a personal visit had been made to discuss the parking issues but the parish councillors did not agree. Cllr Robson will deliver one letter and the other will be sent through the post.
- e. Siting of the lead miner request – additional information has been requested and a site visit will be conducted next week. The Clerk will pass on Cllr Forster's details to the Highways Dept and she will be available to attend the site visit.

1718/5 **AAP REPORT**

Andy Coulthard gave an update on the village action plan which had been created three years ago; 74% of the items have been completed with approx. £56K has been spent. Dates for drop in sessions in the village hall were discussed and these will be booked in June. A Saturday morning session is planned and coffee and biscuits will be available at the village hall. These sessions will be advertised around the parish using flyers and posters as well as the parish website and village facebook page. The aim is to create a new three year plan for the parish.

1718/6 **CHAIRMAN'S REPORT**

The Chairman reminded parish councillors to keep the Clerk and Chairman informed of any projects or discussions which are ongoing on behalf of the parish council.

Following a meeting with the Village Hall Committee requested that: any booking of the village hall must go through a committee member in future.

The village hall committee would like to run a joint event with the parish council taking a similar form to the Queen's birthday tea but with a different theme. An application for help with funding will be sent to the parish council for consideration. They also requested that an additional Councillor be appointed to serve on the Village Hall Committee. This would be added to the agenda of the annual meeting.

The litter pick was a great success and thanks to Cllrs Forster and Robson. An article appeared in the local newspaper and it is hoped to run this event twice per year.

A local resident complained that the parish election had not been properly published. The parish council followed the procedures and any complaint should be directed to the Monitoring Officer at County Hall

1718/7 COUNTY COUNCILLOR REPORT

County Cllr Johnson gave an update about the election.

1718/8 FINANCE

1718/8/1 It was RESOLVED that the finance report be received and accepted.

EXPENDITURE - Cheques presented for approval on 27th April 2017

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
	27 Apr 17	0.00	0.00	0.00		
Total		21376.64	0.00	1376.64		

INCOME RECEIVED	
Business Money Manager Bank	0.00
Community Account	0.00
	0.00

LATEST BANK BALANCES

- | | | |
|--|-----------------|-----------|
| a. HSBC Business Money Manager Account | as at 11Apr 17 | £19062.08 |
| b. HSBC Community Account | as at 11 Apr 17 | £3319.06 |

BALANCES	
Balance Brought Forward	22381.14
Add Income	
Less Expenditure	1376.64
Less o/s cheques	300.00
Balance Carried Forward	20504.50

1718/9 CORRESPONDENCE

Electronic Correspondence:

Complaint about the Smelters Arms Car Park – matters for update

FS-020083309 Moorland Crescent, Consett DH8 9RF – matter for update

Capital Highway Works Programme 2016/17 - AAP Quarterly Update

Mid Durham sports clubs

Application for Residential Development at Horse and Groom, Castleside

Parish Councillor Survey

Rural Opportunities Bulletin

16NB-MDUR048 Appraisal Lead Miner Wood Carving Castleside – agenda 15 (iv)

NE Neighbourhood Planning Event in Durham City

NALC Transparency 30 March 2017

Congress stall holders

Chief Executive's Bulletin 12 - 31 March 2017

NP Networking Event – North East

Children's Play Areas

Spreading of sewage sludge on farmland

War Memorials News - 4th April 2017
War Memorials News - 18th April 2017
Elections May 2017
Alf Addison – email from his daughter
Smaller Local Councils Forum meeting
Durham Community News April 2017
Channel 4's Village of the Year
Save the date - NHS North Durham Patient Congress
Bridge on Public Footpath - Birks Wood / Parish Wood, Castleside - OS GR 078488 – agenda 15(iii)
Do you know a volunteer or organisation who is worthy of celebration?
Mid Durham AAP - Cancelled AGM Board meeting 10.5.17
Continuation of Purdah after May election process.
Guardian article on parish councils.
Election update for you.
Confirmation of Summer dates and times 2017
NALC Devolution Toolkit
Revised NALC Legal Topic Notes.
Mid Durham AAP - Re arranged AGM/Board meeting for 14th June 2017

1718/10 PLANNING MATTERS

(i) DM/17/01189/FPA the parish council RESOLVED not to comment on this application.

1718/11 CLERKS REPORT

1. Mrs Vera Walford called me reference a telephone number for transport services advertised in the newsletter. I gave her the numbers and sent a copy of the leaflet and I also put an electronic copy beside the newsletter on the website. (This leaflet was distributed to everybody in the Mid Durham AAP area but obviously got lost)
2. The new website is now live and updated. There is an issue with the spelling of the domain name which I working with the developers to find a solution. There is a redirect on the existing website so it is not a problem at the moment.
3. Accounts are with the internal auditor.
4. Banking arrangements need to be put on the next agenda since HSBC in Consett shuts in June.
5. The Clerk has requested the slides from the HLF training again.
6. A suggestion by Cllr Marshall to match funding with the AAP for the village plan will be considered in the June meeting.
7. The Clerk suggested a grant award procedure should be put in place and will produce some suggestions for further consideration.

1718/12 RISK ASSESSMENT REVIEW

The procedure needs to be changed to include the planters and this will be added to the existing procedure. It was RESOLVED to accept the procedure with the agreed addition.

1718/13 ASSET REGISTER REVIEW

The asset register required some dates for items and it was RESOLVED to accept the register as complete.

1718/14 NEWSLETTER

The Chairman and village hall committee had discussions about the newsletter and the committee want to explore the creation of an independent group to manage a village publication similar to the Lanchester Village Voice. A separate meeting with the village hall committee will be arranged and all parish councillors are encouraged to attend.

1718/15 MEMBERS REPORT

1718/15/1 Feedback from Councillor Surgery – A local resident has complained about the long grass on the verges at Healeyfield Lane. It was RESOLVED that this should be referred to DCC because they already cut the grass around this area.

A local resident raised concerns about the grass on the edge of the playing fields at the back of Drover Terrace. A band of grass is not cut and becomes very long. It was RESOLVED to request that DCC cut the grass right up to the fence.

1718/15/2 War Memorial – A letter has been received from the Diocese and the request has passed the first stage. The solicitors have sent forms which need to be completed along with costs of £250 plus VAT for the matter to be considered at the Faculty.

1718/15/3 Consett Road – the work is underway.

1718/15/4 Parish Wood – Discussion with Peter Downes and Racheal Sparks have resulted in a review of the management plan. Cllr Hird will prepare draft changes which will include light clearing, no large scale felling, draining and repairing walkways, thin whole woodland and favour native species. The proposals will be circulated to parish councillors for comment.

Peter Downes is continuing with volunteers working in the parish woods.

The damage to the supports to the bridge in the parish woods have been identified by DCC and repairs need to be done preferably before autumn/winter this year however it is still safe in the short term. Nicholas Howell from DCC is arranging for the repair work to be scheduled.

1718/15/5 Lead Miner – a site visit will be done and a risk assessment completed. The details of a concrete base and metal rails along with size and materials will be sent to the Highways Dept prior to the visit.

1718/15/6 WWI Memorial – Cllrs Robson, Spencer and Forster produced an extensive list of potential project elements and participants which is an excellent basis to build a village project. Another meeting to produce a timeline and sequence activities and identify who needs to be involved will be held. Any parish councillors are welcome to attend. It was suggested that the parish council should match any funding requested from the Heritage Lottery Funding.

1718 /15/7 Beacon for 2018 – Cllr Dixon has considered two locations for the beacon and would like any other suggestions before approaching the owners to discuss siting a beacon. Once a site has been identified and agreed the type of beacon will need to be investigated.

1718/16 **COUNCILLOR QUESTIONS** None.

1718/17 **CONFIDENTIAL ITEMS** – none.

Conclusion of Meeting 8.55 p.m.

Signed.....Chairman of the Council 18th May 2017