

Minutes of an Ordinary meeting of Healeyfield Parish Council
Held on 26th January 2016 at 7.00 p.m. Castleside Village Hall.

PRESENT

Councillors A Hird, D Dixon, J Forster, J Robson, K Spencer, P. Marshall, A Pearson (Chair).
R Wright - Clerk. County Councillor O Johnson.

1617/117 APOLOGIES FOR ABSENCE County Councillor R Young.

1617/118 DECLARATIONS OF INTEREST none.

1617/119 PUBLIC PARTICIPATION The public participation policy was on display.

1617/120 MINUTES OF PREVIOUS MEETING

The minutes of the previous Ordinary meeting held on 24th November 2016 were RESOLVED as a true record.

1617/121 AAP REPORT

Mid Durham AAP PCC on Sat 21st Jan at 1000hrs in Lanchester.

- Wheels at work a scheme to give a small scooter to those people in work who cannot travel by other means – 6 months- 1 year loan
- DCC is withdrawing funding for all youth workers, 129 p/t youth workers have been given notice and can apply for 4 jobs. Scope of youth work has changed to target those most in need.
- County plan on hold
- 1000 apprentices signed up across the county
- Review of teaching assistants is underway
- Want to recruit foster parents for children with challenging behaviours
- 16-19 Nov Lumiere
- There is continued success at prosecuting fly tippers
- Ron Hog wants 1.98% on council tax for police budget
- 3 consultation papers; Fire Service; Police and NHS

1617/122 CHAIRMAN'S REPORT

Phillip Marshall was welcomed as a new councillor attending his first meeting. The Christmas light switch on was well attended. The Chairman is meeting with Church representatives this week to discuss the date for the switch on this year.

1617/123 COUNTY COUNCILLOR REPORT

The Youth Service review has been conducted because of financial cutbacks. Youth Services will now be targeted at areas where anti social behaviour, drug and alcohol abuse is prevalent. The AAPs have been allocated money for youth projects and applications should be made direct for suitable projects.

The next financial plan is being worked on.

For information only.

A question was asked about how to get Long Edge Lane onto the salting schedule and it was RESOLVED to write to DCC.

1617/124 FINANCE

1617/124/1 It was RESOLVED that the finance report be received and accepted.

EXPENDITURE - Cheques presented for approval on 26th January 2017

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1438	26 Jan 17	30.00	0.00	30.00	Adam Pearson	Autumn event entertainment
1439	26 Jan 17	877.88	0.00	877.88	Ruth Wright	Clerks salary Nov 16 – Jan 17
1440	26 Jan 17	115.78	0.00	115.78	Ruth Wright	Postage; stationary; mileage
Total		1023.66	0.00	1023.66		

INCOME RECEIVED	
Business Money Manager Bank (interest already applied)	2.12
Community Account	0.00
	2.12

LATEST BANK BALANCES

- a. HSBC Business Money Manager Account as at 11 Dec 16 £19060.18
- b. HSBC Community Account as at 11 Jan 17 £4342.72

BALANCES	
Balance Brought Forward	24402.90
Add Income	
Less Expenditure	1023.66
Less o/s cheques	300.00
Balance Carried Forward	22079.24

1617/124/2 It was RESOLVED that the Quarter 3 actual against budget was received and accepted.

1617/125 CORRESPONDENCE

Electronic Correspondence:

Elections and use of publicly funded rooms

Request to Complete & Promote Dependant Carers' Survey To Member Councils By 18/1/17

County Durham High Sheriff Awards Scheme 2017 Open for Nominations

Durham Community News 1st December 2016

Durham Community News December 2016

Durham Community News January 2017

External Audit appointments from 1 April 2017

SAAA announcement of appointed auditors by county area 2017/18 - 2021/22

SAAA announcement of appointed auditors by county area 2017/18 - 2021/22 and new fee scales

External Auditors and Their Reports

DCC Budget consultation

County Durham and Darlington Fire and Rescue Service public consultation

Elections and use of publicly funded rooms

Arrangements to Count the Votes at the May 2017 Elections

County Durham Plan

The Casey Review
 Benchmarking Exercise – Reserves
 Bulletin on national developments and meetings - December 2016
 Third Sector Trends Survey - Last Push for Christmas!
 No extension of referendum principles
 CDALC Winter Newsletter
 ALC Star Council Awards 2016
 NALC Chief Executive's Bulletin 1 - 13 January 2017
 Chief Executive's Bulletin 2 - 20 January 2017
 Next neighbourhood Plan Working Group Meeting January meeting cancelled
 Neighbourhood Plan Working Group 1 December - presentations
 Mid Durham AAP - Burnhope lottery funding press release
 Mid Durham AAP - Faith & Wellbeing Forum Event
 Mid Durham AAP - Small Grants fund still open 2016/17
 Mid Durham AAP - board papers
 Mid Durham AAP - STP and Me - Further public sessions about the draft plan
 Capital Highway Works Programme 2016/17 - AAP Quarterly Update
 Mid Durham AAP - Police funding consultation
 Mid Durham AAP - Fire service consultation
 Mid Durham AAP - Better Together VCS Forum workshop
 Clinical Commissioning Group Events - Drop in event Thursday 12 January 2017
 NDCCG Engagement activities
 Castleside Village Hall Kompan Quote
 Mant Leisure quote
 BATTLE'S OVER - A NATION'S TRIBUTE & WWI BEACONS OF LIGHT 11TH NOVEMBER 2018
 Applying to Heritage Lottery Fund' - First World War Programme Free Workshop
 Parish Council "Free War Memorial Workshop, Middlesbrough, 10th February"
 War Memorials News - 6th December 2016
 War Memorials News - 24th January 2017
 Parish Wood Management Plan
 Parish Wood Report December 2016
 The Big Spring Clean is back again
 Next Smaller Councils Forum
 Elections Briefing in advance of 1 March training session
 Castleside Village Action Plan – Update

1617/125/1 Public footpath at Allansford to the Craggs – complaint by local resident
 The complaint was discussed and it was RESOLVED to contact DCC since the path is used
 to go to the play area at Allansford Park and used by children and families.

1617/126 **PLANNING MATTERS** - none.

1617/127 **CLERKS REPORT**

1617/127/1 Matters requiring update:

- a. Buckingham Palace Garden Parties 2017 - 23 May 2017 no application was made on behalf of the parish council.
- b. DM/16/02924/FPA The response from Planning Enforcement has been circulated and no action is being taken to restore the land to its original state.
- c. A response has come back from DCC Finance on how the tax base is calculated.
- d. The proposed changes at the War Memorial have reached Peter Dunn and it will be considered at the next DAC meeting.

1617/128/2

- a. The Parish wood will be covered under Agenda 13 (v).
- b. The Big Spring Clean Up is on the horizon and need to plan date so insurance can be notified.
- c. The Next smaller councils meeting in at Shildon on Thursday 9th February at 2pm. Purdah training will be conducted by Roger Taylor , a lawyer from Hedleys. He is independent of County Durham so hopefully will quash the myths and tell it how it is.
- d. Election training at County Hall on Wednesday 1st March at 1800hrs. So far myself and Cllr Spencer are planning to attend.
- e. Andy Coulthard has sent a copy of the existing Castleside village action plan this will be revisited in June/July where new items can be added.
- f. An email was received from Lynn Holburn the secretary of the village hall reference invoicing for the room. Nothing more has been heard.
- g. There will be no extension of the referendum principles for Town and Parish Councils.
- h. This is the last year that BDO will be the external auditors. It is also the last year for smaller councils <£25000 requirement to submit annual returns to external auditors unless a question is raised.
- i. At a recent SLCC meeting we had a presentation from Morpeth's clerk on their neighborhood plan and it threw into question whether it is worthwhile. It appears that it is not worth all the work at this stage until Durham's plan is finalized since last plan in takes precedent!
- j. A training session covering Reserves and Annual Returns will be held at County Hall on 15th March 2017 at 1800hrs.
- k. The Fly the Flag event is on 13th March 2017 and arrangements need to made if it is to happen.
- l. The Battles Over Beacon on 11th Nov 2018 the parish council must decide if an event is to be held to mark this date.
- m. The Clerk is on holiday 25 Mar-1 Apr 2017. The Ordinary Meeting was changed to 23rd March 2017.

1617/129 NEWSLETTER AND EVENT TIMETABLE FOR 2017

Cllr Forster produced a draft timetable for the newsletter production schedule and will prepare one for events.

1617/130 MEMBERS REPORT

- 1617/130/1 Feedback from Councillor Surgery – none.
- 1617/130/2 Christmas Light Switch On 2016 – it was well attended and discussions will be held at the weekend to agree the 2017 date.
- 1617/130/3 War Memorial – Cllr Spencer has found it impossible to get a response from the contractor in Gateshead recommended by DCC and will contact the Nottingham based contractor.
- 1617/130/4 Shotley Bridge Hospital – the ward that had water ingress problems has been repaired and is reopening.
- 1617/130/5 Flower Tubs – The review of the flower tubs around the village has to be done and it is likely some will be withdrawn. The flowers for this season have not been ordered yet.
- 1617/130/6 Parish Wood – It was RESOLVED to allow the volunteers led by Peter Downes to work in the parish wood in February. Details of the volunteer day will be put into the newsletter and also in posters for the village. Cllr Hird will attend the volunteer day
- 1617/130/7 Lead Miner – A formal request has been made to the Highways Dept to investigate whether the sculpture can be placed near the A68 at the top of Rowley Bank. It was RESOLVED that the sculpture should be commissioned and a place will be found in the village if Highways do not grant permission for siting it next to the A68.

1627/130/8 WWI Memorial – the grant application was unsuccessful. It was RESOLVED that the project should be rescoped and then submitted again. Cllr Spencer has a place on the HLF training session on Tuesday but cannot attend and the Clerk will go in her place.

1617/131 **COUNCILLOR QUESTIONS** None.

1617/132 **CONFIDENTIAL ITEMS** – None.

Conclusion of Meeting 8.45 p.m.

Signed.....Chairman of the Council 23rd February 2017