

Minutes of an Ordinary meeting of Healeyfield Parish Council
Held on 27th July 2017 at 7.00 p.m. Castleside Village Hall.

PRESENT

Councillors A Hird, J Robson, P. Marshall, A Pearson (Chair), R Wright - Clerk.

1718/36 **APOLOGIES FOR ABSENCE** - Cllrs J Forster and K Spencer.

1718/37 **DECLARATIONS OF INTEREST** - none.

1718/38 **PUBLIC PARTICIPATION** The public participation policy was on display.

1718/39 **MINUTES OF PREVIOUS MEETING**

The minutes of the Ordinary meeting held on 29th June 2017 were RESOLVED as a true record.

Matters requiring update:

- a. DCC; FS-Case-12501671 clearing path to Allensford – it appears the case has been closed by DCC. the Clerk has asked for an update to find out if work has been completed.
- b. Siting of the lead miner request – the Clerk has spoken to Michelle Shearer and she is chasing up Highways Assets for an answer. The Clerk will check if planning permission is required since it is only a small structure.
- c. Enquiry about leasing land from NWB – the land behind the existing play area is available at a nominal charge probably £50 per annum.
- d. The Regional Training Seminar on 19th July at Hardwick Hall was attended by three members of the parish council.
- e. Enquiry about advertising in the newsletter to raise revenue – the response from Steve Ragg says that strictly speaking a local council has no power to trade at all.

1718/40 **AAP REPORT**

Cllr Marshall explained that he was now co-chairman of the Children and Young People's Task Group and they want to identify areas where young people congregate in the village. The Consett Church detached group will send youth workers to talk about which activities the young people would like to participate in. Spratts was identified as one such area.

1718/41 **CHAIRMAN'S REPORT**

The Chairman and two members attended the SLCC Regional event at Hardwick Hall and it is recommended to every member to attend at least once. The talks focusing on social media and the new data protection regulations proved extremely worthwhile.

1718/42 **COUNTY COUNCILLOR REPORT** – none.

1718/43 **FINANCE**

1718/43/1 It was RESOLVED that the finance report be received and accepted.

EXPENDITURE - Cheques presented for approval on 27th July 2017

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1457	27 Jul 17	435.00	87.00	522.00	RB Tree & Landscapes Ltd	Grass cutting
1458	27 Jul 17	166.00	33.20	199.20	J Beveridge	Plants for Consett Rd
1459	27 Jul 17	165.00	33.00	198.00	Enterprise Durham Partnership	Clean up of Consett Rd
1460	27 Jul 17	167.65		167.65	R. Wright	Clerks expenses

Total		933.65	153.20	1086.85		
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INCOME RECEIVED		
Business Money Manager Bank – VAT reclaim 2015/16		362.00
Community Account		0.00
		0.00

LATEST BANK BALANCES

- a. HSBC Business Money Manager Account as at 11 Jun 17 £24388.51
- b. HSBC Community Account as at 11 Jul 17 £5281.35

BALANCES		
Balance Brought Forward		29669.86
Add Income		362.00
Less Expenditure		1086.85
Less o/s cheques		1162.96
Balance Carried Forward		27782.05

1718/44 CORRESPONDENCE

Electronic Correspondence:

AAP

Mid Durham AAP - Sports awards nominations
 Mid Durham AAP - Board meeting 12th July Ushaw
 Mid Durham AAP - Task Group Email to go out Tuesday
 Durham Works - Environmental Task Force

DCC

Next Smaller Councils Forum Meeting
 Next Smaller Local Councils Forum Meeting 27th July 2017
 Councillor and Chairmanship training reminder
 Neighbourhood Plans
 Flag flying advice
 Former Castleside Youth Club
 Durham County Council Open Space Study – Town/Parish Council Survey

CDALC/NALC/SLCC

CDALC AGM October - Nominations for Executive Committee
 IMPORTANT - CDALC Secretariat proposal for 2018/19 onwards
 Revenue from Newsletter Response
 Universal Credit Conference

Miscellaneous

National Plant Monitoring Scheme - 2017 update
 BRASS festival - starts this Friday!
 War Memorial News - 11th July 2017
 War Memorial News - 25th July 2017
 Architect recommendation
 Save the Date - The Better Together Conference 2017
 Message from PCVC Ron Hogg: More services for residents and victims, despite recent funding challenges
 Christmas Light Switch On
 Exciting Training Opportunities for County Durham Health Professionals

Paper

Medium Term Financial Planning And 2018/19 Budget Setting
2017 Environmental Awards
Red Ensign for Merchant Navy Day

- (i) The Christmas Light Switch On was discussed and it was **resolved** that the parish Council's preferred date was the first Sunday in December or alternatively Thursday 30th November at 6pm.
- (ii) The Environmental Task Force would be considered for work in the future.

1718/45 PLANNING MATTERS

(i) DM/17/02299/FPA the parish council **RESOLVED** not to comment on this application.

1718/46 CLERKS REPORT

- a. Parish seats – Cllr Marshall was proposed to lead the rolling maintenance programme on the parish seats in the last meeting in his absence. Cllr Marshall accepted the role and will start inspections to identify the seats needing repaired.
- b. A flag pole for the village hall can be purchased for around £25, the more expensive poles are more robust. This item will be added to the next agenda for discussion.

1718/47 RISK ASSESSMENT REVIEW

The risk assessments for the litter pick, Christmas tree and metal pyramid around the Christmas tree were **resolved** and would be used in future. The risk assessment for street furniture will be completed for the next meeting.

1718/48 NEWSLETTER

There is a shortage of articles for the newsletter however there are some outstanding articles that will be produced for next week. The schedule for the newsletter needs to be addressed with deadlines set. The date set for delivery of this edition is w/c 21 August 2017. Cllr Hird wants to have a stock check of any leftover newsletters so production can be altered and potentially save some money.

1718/49 PROMOTION OF the PARISH COUNCIL

It was **resolved** that the Parish Council want to create a Facebook Page however a social media policy needs to be in place.
A roller banner would provide a visual promotion at events run by the Parish Council and it was decided to get two quotes and present these at the next meeting.

1718/50 PLAY EQUIPMENT

Cllr Pearson will contact Paul Taylor of Kompan to arrange a site visit and get updated proposals for new play equipment. Funding needs to be investigated and also the need for planning permission.

1718/51 MEMBERS REPORT

- 1718/51/1 Feedback from Councillor Surgery – none.
- 1718/51/2 War Memorial – awaiting some documents prior to submitting to the next Faculty in September.
- 1718/51/3 Consett Road – the work has been completed. It was **resolved** to ask if SHED will perform routine maintenance during the summer to keep the weeds down.
- 1718/51/4 Parish Wood – Cllr Hird is meeting with Kit Brown of the Woodland Trust and Peter Downes on 28th July to discuss the management plan. Cllr Hird will contact DCC to find out what is happening about the bridge repairs. A briefing is being held in the Fleece on 8th August at 3pm.
- 1718/51/5 Lead Miner – ongoing with the Highways Asset team.
- 1718/51/6 WWI Heritage Project – no update.

1718 /51/7 Beacon for 2018 – no update.

1718/51/8 Autumn Festival – this will take place on Sunday 17th September and will be advertised in the newsletter. There is a scarecrow competition and the overall theme of the event is storybook characters. The event will have competitions for; vehicles made out of vegetables; story in a shoebox; edible necklaces; 3 themed cupcakes; under 16 photography and best Victoria sponge. There will be tea and coffees and scones and cakes for sale. Entry forms will be printed in the newsletter as well as the times to bring in exhibits. Cllr Robson will write the article for the newsletter.

1718/52 **COUNCILLOR QUESTIONS** None.

1718/53 **CONFIDENTIAL ITEMS** – none.

Conclusion of Meeting 8.55 p.m.

Signed.....Chairman of the Council 28th September 2017