

Annual General Meeting

AGENDA

- 1. Apologies for Absence**
- 2. Appointment of Chairman** – appoint chairman for May 2017/18
- 3. Appointment of Vice-Chairman**
- 4. Code of Conduct for Parish Councillor's**
- 5. Confirm Minutes of the Ordinary Meeting held on 27th April 2017.**
- 6. Appointment of Representatives to Outside Bodies / Committees**
 - (i) Mid Durham Parish Councils Committee
 - (ii) Annual Meeting of the County Durham Association of Local Councils
 - (iii) Castleside and District Community Association
 - (iv) Shotley Bridge Hospital Support Group
 - (v) Parish Wood Committee
 - (vi) Smaller Councils Meeting
- 7. Standing Orders** – review and adopt.
- 8. Financial Regulations** – review and adopt.
- 9. Annual Governance Statement** – complete section 1.
- 10. Finance**
 - (i) **Statement of accounts for 2016/17.**
 - (ii) **May financial report**
 - (iii) **Banking arrangements**
 - (iv) **insurance**
 - (v) **internal auditor**
- 11. Annual Governance Statement** – complete section 2.
- 12. Subscriptions**
 - (i) SLCC
 - (ii) County Durham Association of Local Councils
- 13. Donations** – to agree to the continued consideration of donations, as and when presented in accordance with S137 legislation
- 14. Grass Cutting** – appoint a contractor for 2017/18.
- 15. Complaint Procedure** – review.
- 16. Publication Procedure** - review
- 17. Meeting dates 2017/18**