

## **Healeyfield Parish Council**

### **Minutes of the Annual Meeting held on Thursday, 16<sup>th</sup> May 2013**

#### **1. PRESENT**

Councillor A.D.N Addison, A Pearson, D. Dixon, G Anderson, H Thompson, and M Wotherspoon.

G Donaghy (Clerk) and 1 member of the public

#### **2. APPOINTMENT OF CHAIRMAN**

It was RESOLVED that Councillor G Anderson be hereby appointed Chairman for the ensuing municipal year ending May 2014.

#### **3. CHAIRMAN'S ACCEPTANCE OF OFFICE**

The Chairman signified his acceptance of the office of Chairman.

**Councillor G Anderson in the Chair.**

#### **4. ELECTION RESULTS 2013**

The following people were duly elected without contest to Healeyfield Parish Council. A.D.N Addison, A Pearson, D. Dixon, G Anderson, H Thompson and M Wotherspoon.

#### **5. CO-OPTION OF MEMBER**

It was RESOLVED that Mr R Thompson be co-opted to Healeyfield Parish Council by reason of insufficient nominations at the 2013 elections.

#### **6. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Councillor O Johnson and County Councillor R Young.

#### **7. CODE OF CONDUCT FOR PARISH COUNCILLORS**

It was RESOLVED that the Parish Council continue to adopt the Code of Conduct.

#### **8. MINUTES**

It was RESOLVED that the minutes of the Annual Parish Council Meeting held on Thursday, 31st May 2012 be confirmed and signed as a true record.

#### **9. MATTERS ARISING**

There were no matters arising.

#### **10. APPOINTMENT OF VICE CHAIRMAN**

It was RESOLVED that Councillor A Addison is hereby appointed as Vice Chairman for the ensuing municipal year.

## **9. APPOINTMENTS TO BODIES/COMMITTEES**

It was RESOLVED that the following appointments be made:

- a) Mid Durham Parish Councils Committee – Chairman, Vice Chairman and Clerk
- b) Annual Meeting of the County Durham Association of Local Councils - Chairman, Vice Chairman and the Clerk.
- c) School Governor – H.Thompson
- d) Durham Police Community Consultative Group – A. Addison
- e) Castleside and District Community Association – D.Dixon
- f) Castleside and Muggleswick Community Partnership – D.Dixon
- g) Cemetery Representative – H.Thompson
- h) Shotley Bridge Hospital Support Group – H.Thompson
- i) Parish Wood Committee – R. Thompson (Chair), Chairman, G Anderson, M Wotherspoon, A Pearson and the Clerk.

## **2. BANKING**

It was RESOLVED that banking would continue with HSBC Bank, Consett Branch.

## **10. TRAINING**

It was RESOLVED that training for the Clerk and Chairman (or Deputy) be authorised as and when appropriate.

## **11. CHAIRMAN'S ALLOWANCE**

It was RESOLVED that the allowance for the Chairman to enable him to carry out his duties for the financial year ending 31<sup>st</sup> March 2014 be £50.00.

## **12. INTERNAL AUDITOR**

It was RESOLVED that Mr T. Cartmell be re-appointed to act as the Parish Council's Internal Auditor.

## **13. FINANCIAL STATEMENT AND ACCOUNTS**

It was RESOLVED that the Financial Statement and Account for the financial year 1<sup>st</sup> April 2011 to 31<sup>st</sup> March 2013 be received.

## **14. REPORTS**

No items to discuss.

**15.     DONATIONS**

It was RESOLVED that donations shall be approved as and when appropriate during the course of the year.

**16.     STANDING ORDERS**

It was RESOLVED that revised standing orders be confirmed and adopted.

The meeting closed at 7.30pm

Signed.....  
**Chairman of the Parish Council**

Date 16<sup>th</sup> May 2013