

**Minutes of the Annual Meeting  
held on Thursday, 28<sup>th</sup> May 2015**

**1. PRESENT**

Councillor A.D.N Addison, P Archer, D. Dixon, J Forster, A Hird, A Pearson.

G Miller (Clerk), County Councillors O Johnson, R Young and Councillor C Burton.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor J Robson.

**3. APPOINTMENT OF CHAIRMAN**

It was RESOLVED that Councillor A Pearson be hereby appointed Chairman for the ensuing municipal year ending May 2016.

**4. CHAIRMAN'S ACCEPTANCE OF OFFICE**

The Chairman signified his acceptance of the office of Chairman.

**Councillor A Pearson in the Chair.**

**5. CODE OF CONDUCT FOR PARISH COUNCILLORS**

It was RESOLVED that the Parish Council continue to adopt the Code of Conduct.

**6. MINUTES**

It was RESOLVED that the minutes of the Annual Parish Council Meeting held on Thursday, 29<sup>th</sup> May 2014 be confirmed and signed as a true record.

**7. MATTERS ARISING**

There were no matters arising.

**8. APPOINTMENT OF VICE CHAIRMAN**

The item was referred to the June ordinary meeting.

**9. APPOINTMENTS TO BODIES/COMMITTEES**

It was RESOLVED that the following appointments be made:

- a) Mid Durham Parish Councils Committee – Chairman, Vice Chairman and Clerk
- b) Annual Meeting of the County Durham Association of Local Councils - Chairman, Vice Chairman and the Clerk.

- c) School Governor – J Robson
- d) Durham Police Community Consultative Group – P Archer (pending clarification of group)
- e) Castleside and District Community Association – D Dixon
- f) Shotley Bridge Hospital Support Group – Vacant Clerk to request updates.
- i) Parish Wood Committee – full committee

**10. BANKING**

It was RESOLVED that banking would continue with HSBC Bank, Consett Branch.

**11. TRAINING**

It was RESOLVED that training for the Clerk and Chairman (or Deputy) be authorised as and when appropriate.

**12. CHAIRMAN'S ALLOWANCE**

It was RESOLVED that the allowance for the Chairman to enable him to carry out his duties for the financial year ending 31<sup>st</sup> March 2016 be £50.00.

**13. INTERNAL AUDITOR**

It was RESOLVED that Mr T. Cartmell be re-appointed to act as the Parish Council's Internal Auditor.

**14. FINANCIAL STATEMENT AND ACCOUNTS**

It was RESOLVED that the Financial Statement and Account for the financial year 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2015 be received.

**15. DONATIONS**

It was RESOLVED that donation applications would be considered towards the end of the financial year.

**16. STANDING ORDERS**

It was RESOLVED that revised standing orders be confirmed.

**17. MEETING DATES 2015/16**

Last Thursday of the month no meeting August and December.

The meeting closed at 7.30pm

Signed.....  
**Chairman of the Parish Council**

Date 26<sup>th</sup> May 2016