

**Minutes of the meeting of Healeyfield Parish Council
held on Thursday, 27th October 2011, at 7.00 p.m.**

PRESENT

Councillor D. Dixon (Chairman) and Councillors A.D. Addison, G. Anderson, W. Robson, H. Thompsen and R. Thompson.

Also in Attendance: Miss L. Stephenson (Clerk), Coun C. Burton, A. Coulthard (AAP) and one member of the public.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M Wotherspoon, O. Johnson and R. Young.

1112/57 DECLARATIONS OF INTEREST

There were no declarations of interest submitted.

1112/58 MINUTES

The minutes of the meeting held 29th September 2011 were approved as correct record and signed by the Chairman.

1112/59 POLICE REPORT & PACT MEETING

Councillors Anderson, Dixon and Robson reported on policing matters for the period 29th Sept – 27 Oct 2011. It was noted that a PACT meeting had taken place prior to the meeting.

1112/60 NEIGHBOURHOOD WARDENS REPORT

There was no report to present. A. Coulthard agreed to take this up with the Neighbourhood Warden for the area.

1112/61 COUNTY COUNCILLOR'S REPORTS

In the absence of both County Councillors there were no County matters to report.

1112/62 AAP & PARISH COUNCIL'S COMMITTEE REPORTS

Andy Coulthard provided an update to members on work currently being undertaken within the AAP as follows:-

- Forum – 16th November, Lanchester EP School – topic Community Buildings.
- CMS System – development of system to log neighbourhood issues.

- Promotional campaign to be undertaken with St. Bedes School focusing on road safety.
- Consultation – Young people, over 100 youths interviewed about what going on in their area.
- Community website being developed alongside CVS.
- Parish Paths project – working to enhance parish paths and disused railway lines.

Members commented that problem still existed with footpaths within the village being totally overgrown, DCC were not maintaining these to an acceptable standard and therefore A Coulthard agreed to raise with Councillors Johnson and Young.

1112/63 FINANCE

EXPENDITURE - Cheques presented for approval on 27th October 2011

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1107	27-Oct	137.00	0.00	137.00	Conway Printing	Newsletter Printing *
1108	27-Oct	165.00	33.00	198.00	BDO LLP	External Audit Fee
1109	27-Oct	270.00	0.00	270.00	DCC	Newsletter Printing.Spr
1110	27-Oct	348.00	69.60	417.60	DCC	Flower Tubs
TOTAL		920.00	102.60	1022.60		1022.60

INCOME RECEIVED 29/09 – 27/10	
Bank Interest – Community Account	0.00
Bank Interest – Business Money Manager Account	0.00
Total Income in month (£)	0.00

BALANCES	
Balance B/F	18230.11
Less Expenditure as above	1022.60
Balance C/F (£)	17207.51

1112/64 ANNUAL RETURN 2010/11

The Clerk reported that the annual audit for the year ended 31 March 2011 had now been completed and the external auditors had found only 1 matter arising for the financial year 2010/11. This related to use of Section 137 powers and donations to voluntary organisations. There were no further issues to report.

It was therefore **RESOLVED**: that the annual return for 2010/11 be approved and accepted.

1112/65 CASTLESIDE BIKE TRACK

A Coulthard reported that there was still ongoing issues regarding the land in which had been identified for the development of a bike track. Discussions had taken place with the young people involved in the project and it was clear that there was still a need for this development. They had however agreed that a simplified plan would be all that was required to satisfy their needs.

He further reported that ongoing discussion would take place with the landlord of the Horse and Groom pub with regard to a peppercorn rent agreement.

Further details were then provided relating to a project which Derwentside Homes were developing for linking family play. A Coulthard advised that there was potential to seek a proportion of funding from this project and agreed to report back to members on this initiative in due course.

Members agreed that it was extremely encouraging to hear that the young people involved were still so enthusiastic given the set backs which had occurred. It was further noted that it was encouraging that there may be potential for a joint project with Derwentside Homes.

1112/66 CASTLESIDE YOUTH CENTRE

A Coulthard advised that Castleside Youth Centre had agreed to pull out of using the existing facilities at the old school hall due to continuing issues with costs of repair and maintenance. They were now operating from the Pheonix Centre, Moorside however they have indicated that they wish to remain at Castleside and had therefore approached the Village Hall Committee with a view to agreeing a suitable time and charge for the use of the Hall.

Further discussion took place regarding the letter which had been received from the Youth Centre to the parish Council regarding this matter. Members agreed that if the youth group were wishing to seek some kind of financial assistance from the Parish Council for room hire charges then they would be advised to attend a future meeting to discuss the matter further.

1112/67 CORRESPONDENCE

RESOLVED: that the following correspondence be received:-

- 1112/67/1 Durham County Council – Digital Durham Event
- 1112/67/2 Durham County Council – Civil Parking Enforcement
- 1112/67/3 Mid Durham AAP – PCC 16 November 2011
- 1112/67/4 Willowburn Hospice – Letter of thanks for recent donation.
- 1112/67/5 Durham County Council - Consultation on Community Buildings
- 1112'67/6 Queens Jubilee – Beacon Event June 2012. (it was agreed that an article shall be placed in the newsletter seeking ideas or thoughts on whether a Beacon event should be held in Castleside.

1112/68 DEVELOPMENT CONTROL

It was noted that a response from the Planning Enforcement Officer had been received in respect of enquiries which had been made regarding Foxhill Stables. It was noted that current works on the site were being built in line with previously approved planning consent.

1112/69 CLERK'S REPORT

The Clerk reported that the new website was scheduled to be launched by Durham County Council on Monday 7th November 2012.

There were no further issues to report / update.

1112/70 MEMBER'S REPORTS

With regard to the Parish Wood Councillor Thomspson reported that forms had now been completed for the woodland grant scheme and work was still ongoing with the Forestry Commission in this regard.

He further reported that there had been a recent issue within the Wood that had been raised with the Police.

Councillor Thompson updated members on the current position with the Friends of Castleside Village Hall. A Constitution had now been drafted and members appointed to the Management Committee. Help and advice had been gratefully received from Lanchester Rural Council in drafting and vetting the terms of reference and committee structure.

In conclusion he advised that he would further report back to the Committee in due course.

1011/71 ANY OTHER BUSINESS

The following further items of business were raised:-

Remembrance Day Services – Names on the war memorial were now showing signs of wear and were almost totally illegible. The Clerk agreed to raise this with DCC to see whether anything could be done in advance of services on 13th November.

The Meeting closed at 8.30 p.m.

Signed.....Chairman
Thursday 24th November 2011