

**Minutes of the meeting of Healeyfield Parish Council  
held on Thursday, 31<sup>st</sup> May 2012, at 7.30 p.m.**

**PRESENT**

Councillor A.D.N Addison, D. Dixon, G Anderson (Chairman), H Thompson, R C Thompson and M Wotherspoon.

L Stephenson (Clerk), County Councillor O Johnson and Councillor C Burton (AAP)

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor W Robson and County Councillor R Young.

**1213/1            DECLARATIONS OF INTEREST**

Councillor M Wotherspoon declared a prejudicial interest under Item 1213/7/1, due to her position on the Castleside Partnership. She subsequently took no part in the discussion or voting on that item. She further declared a prejudicial interest in Item 1213/12/3 given her position at School Governor at Castleside Primary.

Councillor D Dixon declared a prejudicial interest under Item 1213/7/1, due to his position on the Castleside Partnership. He subsequently took no part in the discussion or voting on that item.

**1213/2            MINUTES**

The minutes of the meeting held on 26th April 2012 were approved as a correct record and signed by the Chairman.

**1213/3            POLICE REPORT & PACT MEETING**

Councillor Anderson presented the police report and issues raised at the PACT meeting for the period 26 April – 31 May 2012.

Councillor Wotherspoon raised a suggestion with regards to donating a sum of money to Durham Constabulary to purchase a cycle kit for Lisa Jackson PCSO. She advised that PCSO would provide a quote to the parish council at its next meeting. Further discussion ensued with regard to parish council powers and statutory body requirements. The Clerk advised that she would follow this matter up and place on the agenda for the next meeting.

**1213/4            AREA ACTION PARTNERSHIP & PARISH COUNCIL'S  
COMMITTEE**

Councillor Burton provided an update in respect of recent issues being dealt with within the AAP and PCC as follows:-

- AGM held 16 May, new Chairman elected for 2012/13.
- AAP's will be visiting parish councils in June to discuss AAP priorities. The Clerk further advised that a slot had been allocated at the June meeting to undertake this task.
- Health issues

- Future AAP Forum meeting dates. Councillor O Johnson advised that it was hoped that at least one of the meetings would be held in Castleside.

## 1213/5 COUNTY COUNCILLOR'S REPORTS

Councillor O Johnson provided an update in respect of County Council matters as follows:-

- County Council AGM, election of new Chairman and Vice-Chairman of the Council.
- Papers awaiting signature for the release of £250 for the restoration of the war memorial in Castleside.
- Area Planning – Foxhill Stables, Appeal dismissed. Enforcement action to be taken by County Council.

## 1213/6 FINANCE

### EXPENDITURE - Cheques presented for approval on 31<sup>st</sup> May 2012

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1128	31 - May	20.00	0.00	20.00	T Cartmell	Audit Fee
1129	31 - May	83.00	0.00	83.00	SLCC	Subscription
1130	31 - May	550.95	110.19	661.14	DCC	Christmas Lights
1132	31 - May	553.51	0.00	553.51	Zurich Ins.	Insurance 2012/13
1133	31 - May	624.70	124.94	749.64	Running Imp	Jubilee Mugs
1134	31 - May	109.53	0.00	109.53	L. Stephenson	Admin (Nov – May)
1135	31 - May	1271.71	0.00	1271.71	L. Stephenson	Salary 01.04.12 30.09.12
1136	31 - May	317.93	0.00	317.93	HMRC	Tax 01.04.12 30.09.12
1137	31 - May	200.00	0.00	200.00	Castleside Comm Assoc.	Room Hire 2012-13
1138	31 - May	50.00	0.00	50.00	Mr D Dixon	Chair's Allowance
<b>TOTAL</b>		<b>3781.33</b>	<b>235.13</b>	<b>4016.46</b>		<b>4016.46</b>

<b>INCOME RECEIVED 26/04 – 31/05</b>	
Community Account	0.00
Business Money Manager	0.00
<b>Total Income in month (£)</b>	<b>0.00</b>

<b>BALANCES</b>	
Balance B/F	22077.53
Less Expenditure	4016.46
<b>Balance C/F</b>	<b>18061.07</b>

## 1213/7 CORRESPONDENCE

**RESOLVED:** that the following correspondence be received:-

- 1213/7/1 Castleside Partnership – request for financial assistance towards costs of Castleside Carnival. Following lengthy discussion it was **RESOLVED** that a donation of £100 be made.
- 1213/7/2 N Power – Letter regarding electricity supply to Christmas Tree. **AGREED** Clerk to raise a complaint with Durham County Council regarding the supply, before any payment is made to N Power in respect of charges.
- 1213/7/3 Mrs T Milburn – query regarding ownership of land, and use of PW50 bikes. **AGREED** to advise Mrs Milburn that advice over land use should be sought from Land Registry. Advise fee payable.

#### **1213/8 DEVELOPMENT CONTROL**

There were no planning applications presented for consideration.

#### **1213/9 DISPENSATION**

Members were advised that, in accordance with the requirements of Section 85(1) of the Local Government Act 1972, Councillor W Robson had submitted a request for the approval as to the reasons for his non-attendance at meetings.

Councillor W Robson's absence has been as a result of ill-health and therefore Members were requested to approve non-attendance at meetings until further notice shall be received, from Councillor W Robson.

**RESOLVED:** That Councillor W Robson's reasons for non-attendance at meetings be approved and the Councils end their best wishes for a full and speedy recovery.

#### **1213/10 PARISH WOOD MANAGEMENT PLAN**

Councillor Thompson advised that all aspects of the management plan had been thoroughly checked and all queries raised by members at the special meeting, had been answered and resolved. With such he recommended that the Parish Council adopt the Parish Wood Management Plan.

The Clerk advised that no comments had been received during the public consultation exercise, which indicated that the general public were happy with the proposals detailed within.

Members at this point added their thanks to Councillor Thompson for his tireless work in developing this plan alongside the AONB and Forestry Commission.

**RESOLVED:** that the Parish Council having undertaken a period of public consultation; and having considered in detail the management plan and contract formally adopt the Parish Wood Management Plan.

#### **1213/11 CLERK'S REPORT**

The Clerk advised that there were no further reports.

#### **1213/12 MEMBER REPORTS**

The following Members reports were received:-

- (i) Councillor R Thompson advised Members that a recent problem with rats was occurring on Watergate Road. Pest Control Officers were involved from Durham County Council.
- (ii) Query regarding procedure for the installation of parish seats upon Parish owned land. It was noted that a seat on Drover Road had been vandalised and could be a suitable location for such a memorial seat. Councillor Thompson advised that he would inform the family and let the parish council know the outcome of discussions in due course.
- (iii) Councillor H Thompson suggested that given the amount of work that Castleside Primary were undertaking to hold an event to celebrate the Olympic Relay, the Parish Council may wish to make a donation to the costs of holding such event.  
Following discussion it was **RESOLVED:** that a donation of £100 be made to Castleside Primary School.
- (iv) Councillor D Dixon provided an update on the Village Hall's finances and positive progress since the appointment of Ms L Heggarty. Councillor R Thompson further provided an update in respect of the Friends of Castleside Village Hall and advised that he would report figures on the number of donations made at a future meeting.

**1213/13      ANY OTHER BUSINESS**

The following further items of business were raised:-

- (i) Councillor Dixon advised that unfortunately due to ill health Honorary Freeman Arthur Lambert would be unable to judge the forthcoming scarecrow competition. Following debate it was agreed that Councillor Dixon shall approach Mr M Butler to ask whether he would be happy to judge the competition.
- (ii) Parish Council Newsletter – Deadline 14 June 2012

The meeting closed at 9.15 p.m.

Signed.....Chairman  
Thursday 28<sup>th</sup> June 2012