

**Minutes of the meeting of Healeyfield Parish Council  
held on Thursday, 27<sup>th</sup> September 2012, at 7.00 p.m.**

**PRESENT**

Councillors A.D.N Addison, G Anderson (Chairman), D Dixon, R.C Thompson and W. Robson

Also in attendance: Miss L. Stephenson (Clerk), County Councillor O Johnson, Councillor C Burton (AAP) and 1 member of the public.

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors H Thompson and M Wotherspoon and A Coulthard AAP

**1213/41      DECLARATIONS OF INTEREST**

There were no declarations of interest submitted.

**1213/42      MINUTES**

**RESOLVED:** that the minutes of the meeting held on 26<sup>th</sup> July 2012 be approved as correct record and signed by the Chairman, with amendments to those in attendance.

**1213/43      POLICE & PACT**

Councillor Anderson reported on policing matters as raised at the PACT meeting which had taken place prior to the meeting.

**1213/44      ENVIRONMENTAL ISSUES**

The Clerk referred to recent correspondence received from a local resident regarding dog fouling and advised that the matter had been raised with the Neighbourhood Wardens service. It was also hoped that a representative of the service would be in attendance at the next meeting.

**1213/45      COUNTY COUNCILLOR REPORTS**

Councillor O Johnson reported upon the following issues which related to County Council business:

- County Durham Plan – Preferred Options Consultation, numerous events being held throughout the County.
- Medium Term Financial Plan – The County Council is expected to save £42 million pounds over the course of the MTFP and work was ongoing to determine where these savings would be made.
- Permission Homes have handed over responsibility of land to the entrance of the persimmon estate. Durham County Council will now be responsible for its maintenance.

Discussion then ensued regarding the County Plan and the impact it would have upon land within Castleside. It was agreed that given there were a number of implications for Castleside a meeting should be held to discuss this matter further

before submitting any response to consultation. The Clerk agreed to make arrangements to hold such meeting as soon as practicable.

**1213/46      AAP & PCC REPORT**

Councillor Burton provided a summary of recent discussions activity within the AAP area including; information regarding the County Durham Plan and the Health and Wellbeing Strategy for County Durham.

In addition the Clerk provided an update with regards to the completion works on the gateways scheme. Details had been provided by A Coulthard regarding the queries raised at the last meeting. Members agreed that they were not comfortable with agreeing to the placement of white picket fences at each of the gateway entrances, and agreed that this should be negotiated further.

**1213/47      FINANCE**

**EXPENDITURE - Cheques presented for approval on 27<sup>th</sup> September 2012**

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1147	27 - Sept	115.51	23.10	138.61	N Power	Festive Lighting
1148	27 - Sept	1271.71	0.00	1271.71	L Stephenson	Salary 1.10.12 – 31.03.12
1149	27 - Sept	317.93	0.00	317.93	HMRC	As above
1150	27 - Sept	155.00	31.00	186.00	BDO LLP	External Audit
1151	27 - Sept	250.00	0.00	250.00	Cash – Murray Memorials	War Memorial
1152	27 - Sept	90.43	0.00	90.43	L Stephenson	Admin
<b>TOTAL</b>		<b>2200.58</b>	<b>54.10</b>	<b>2254.68</b>		<b>2254.68</b>

<b>INCOME RECEIVED 26/07 – 27/09/12</b>	
Community Account	0.00
Business Money Manager	0.00
<b>Total Income in month (£)</b>	<b>0.00</b>

<b>BALANCES</b>	
Balance B/F	17368.95
Less Expenditure	2254.68
<b>Balance C/F</b>	<b>15114.27</b>

**1213/48      CORRESPONDENCE**

**RESOLVED:** that the following items of correspondence be received.

- 1213/48/1      Mrs Miller – Complaint regarding environmental issues.
- 1213/48/2      St Johns Ambulance – Invitation to Annual Fundraising lunch.

1213/48/3 Parish Councils Committee – Next meeting 20 October 2012

**1213/49 DEVELOPMENT CONTROL**

There were no planning applications relating to Healeyfield Parish to report.

**1213/50 CLERKS REPORT**

**RESOLVED:** that the following items reported by the Clerk be noted / agreed

1213/50/1 War Memorial at Castleside Cemetery was now completed, thank were given to Councillors Johnson and Young for their kind contribution to its repair.

1213/50/2 Newsletter – It was AGREED that the Autumn / Winter issues be rolled in to one bumper edition. The deadline for articles was further agreed to be 9th November 2012.

1213/50/3 Sharps Training – Courses offered by Durham County Council for those working with outdoor machinery. It was AGREED that G Anderson shall be enrolled to undertake a course in the use of petrol trimmers at a cost to the Parish Council of £20.00.

1213/50/4 Standards Training Session – to be held on 11<sup>th</sup> October 2012 at County Hall Durham. It was AGREED that the Chairman and Clerk shall attend.

1213/50/5 Offer received from Great Aycliffe Town Council to purchase Dog Waste bags for use in the parish. It was AGREED that an order shall be placed up to the value of £30.00.

**1213/51 MEMBERS REPORTS**

- (i) Councillor Dixon advised that a Christmas Fair was to be held in the Village Hall on 9<sup>th</sup> December between 1 and 4 pm. The cost of a table at the fair was set at £10.00. He further reported that the Hall were holding a Grand Christmas Draw, tickets were £1.00 each.

In addition he advised that the current Village Hall Secretary was retiring and it was hoped that her vacancy would be filled in the near future.

**1213/52 REVISED CODE OF CONDUCT**

The Clerk advised that following the adoption of the new Code of Conduct at the meeting in July 2012, NALC had made some necessary changes to Appendix B in relation to disclosure of pecuniary interests. Therefore Members were recommended to re-approve and adopt the NALC revised Code of Conduct,

**RESOLVED:** that the revised NALC Model Code of Conduct be adopted.

**1213/53 COUNTY DURHAM PLAN – PREFERRED OPTIONS**

This item was covered under minute 1213/45.

**1213/54 BIKE TRACK – MINUTES OF MEETING HELD 13 SEPTEMBER**

The minutes of the bike track meeting held 13 September were noted for information.

**1213/55 CHRISTMAS TREE**

The Clerk advised that following a meeting between the parish, Church representatives and Durham County Council it had been agreed that a permanent tree would be planted within the grounds of St John's Church. Durham County Council had advised that some works would be required to install a new lighting supply for the tree, and some temporary works would have to be carried out this year to allow use of the existing supply.

The quote therefore for this year, to dress and undress the tree with necessary cable works was £761.00 + VAT.

**RESOLVED:** that the quote be accepted and work be undertaken to purchase the new tree and frame.

**1213/56      ANY OTHER BUSINESS**

- (i) Councillor Anderson commented that there was still ongoing issues with surface water on Drover Road and the drains at the crossroads (outside Dixon's shop) had still not been cleared. This was following many calls to Durham County Council.

Councillor Johnson requested that the Clerk contact him with all the details of the complaints and he would follow up with the appropriate team at DCC.

The Clerk further commented that problems with the Quarry had also not been resolved. Councillor Johnson asked that this issue and all relevant emails be passed to him for reference.

The Meeting closed at 8.30 p.m.

Signed *G Anderson* Chairman  
Thursday 25<sup>h</sup> October 2012