

**Minutes of a meeting of Healeyfield Parish Council**  
**Held on 25<sup>th</sup> July 2013 at 7.00 p.m. Castleside Village Hall.**

**PRESENT**

Councillors A D N Addison, G Anderson, D Dixon, A Pearson, H Thompson, R Thompson, M Wotherspoon.

County Councillors O Johnson, R Young, Councillor C Burton, G Donaghy (Clerk) and 1 member of the public.

**APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**1314/23      DECLARATIONS OF INTEREST**

Councillor M Wotherspoon declared a prejudicial interest under item 1314/28/2 due to her position on the Castleside Partnership. They subsequently took no part in voting on that item.

Councillor D Dixon declared a prejudicial interest under item 1314/35 due to their position on the Village Hall Committee. He subsequently took no part in voting on that item.

**1314/24      MINUTES**

The minutes of the meetings held on the 27<sup>th</sup> June were approved as a correct record and signed by the Chairman with the following amendment;

Grasscutting in Rowley would be a 1metre strip from the road edge.

**1314/25      AAP & PARISH COUNCIL'S COMMITTEE REPORTS**

Councillor Burton provided an update on the AAP AGM that had taken place on the 12<sup>th</sup> June and advised there was a vacancy for a public representative to the board if anybody was interested to contact Andy Coulthard AAP Coordinator. The clerk is to contact the AAP for a copy of the highways presentation from the local Councillors working group.

**1314/26      COUNTY COUNCILLOR REPORTS**

Councillor Johnson advised he would be attending a conference on welfare rights which would help to develop a common understanding of the impact of the welfare changes across the County and also build on the partnership working already in place to provide the support and reassurance people need.

Councillor R Young advised that the Cabinet had authorised management to develop a full business case to create a single ICT Service across both Durham and Sunderland. He further advised that a public consultation will take place in Sept/Oct via the AAP's across the County to identify priorities and savings across towns and villages.

**1314/27      POLICE AND PACT REPORT**

Councillor Anderson reported on policing matters as raised at the PACT meeting which had taken place prior to the meeting. He advised that 26 calls had been made to the area and some fines had been issued.

**1314/28      FINANCE****EXPENDITURE – Cheques presented for approval on 25<sup>th</sup> July 2013**

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1187	25 July	122.95	0.00	122.95	Lilian Hegarty	Flower Tubs
1188	25 July	100.00	20.00	120.00	BDO LLP	External Audit
1189	25 July	281.60	0.00	281.60	Conway Printing	Printing of newsletter
1190	25 July	54.00	0.00	54.00	CDALC	Councillor Training
<b>TOTAL</b>		<b>558.55</b>	<b>20.00</b>	<b>578.55</b>		

<b>INCOME RECEIVED</b>	
Community Account	0.00
Business Money Manager Bank Interest	0.00
<b>Total Income in month (£)</b>	<b>0.00</b>

<b>BALANCES</b>	
Balance B/F	19980.02
Add Income as above	0.00
Less Expenditure	578.55
<b>Balance C/F</b>	<b>19401.47</b>

**1314/28/1** It was RESOLVED that G Donaghy, A Pearson and H Thompson be added onto the bank mandate.

**1314/28/2** It was RESOLVED to donate £200 towards the cost of the Castleside carnival.

**1314/29      CORRESPONDENCE**

RESOLVED: that the following items of correspondence be received.

1314/29/1      Invoice from NPower – H Thompson and the Clerk to obtain consumer advice.

1314/29/2      Letter from J Robson re Time Capsule, group photo of Councillors to be taken as the Parish contribution

1314/29/3 Letter from Mr and Mrs Robson re grasscutting at the Smelters Arms Pub.

**1314/30 CLERKS REPORT**

The Clerk reported the return of papers from the external audit. External Audit confirmed that no matters had come to their attention which gave cause for concern.

RESOLVED: that the Annual Return be approved and accepted.

**1314/31 DEVELOPMENT CONTROL**

RESOLVED: that the following planning application be received:-

1/2013/0283 holiday accommodation comprising 10 units and one estate managers bedroom at Knitsley Mill.

It was RESOLVED to support the observations already made by Lanchester Parish Council and submit these to the relevant planning officer.

**1314/32 MEMBER REPORTS**

Councillor Thompson provided an update on the Parish Wood, Discussion took place regarding the access for the extraction of the timber it was RESOLVED the Clerk to clarify if permission was required for the access route identified.

**1314/33 150<sup>th</sup> BIRTHDAY CELEBRATION – OUTCOME OF PUBLIC MEETING**

The Clerk advised a further meeting would be required when the outcome of the small grants application was known.

**1314/34 PARISH SEATS**

RESOLVED: Clerk to write to S Dixon to formalise his donation of a parish seat and the Clerk to obtain some estimations on pricing.

**1314/35 VILLAGE HALL**

The Parish Council would require further information regarding part funding the post of administrator to the Village Hall. The Clerk to seek advice from Steve Ragg of CDALC to see if it is possible.

**1314/36 PARISH NEWSLETTER**

RESOLVED: The Chairman and Councillor Pearson to meet with C O'Hanlon to discuss the layout of future newsletters.

**1314/37 ANY OTHER BUSINESS**

Any Other Business would be removed from future agendas and replaced with Councillor Questions for information only. If an action or decision comes out of the item then it should be placed on the agenda of the next meeting for a full discussion and decision.

Councillor Wotherspoon reported holes on the road at the Healeyfield Picnic Site.

Coucillor Dixon requested that the following items be put onto the next Council agenda

- Leak at Brayside, Castleside.
- Alternative arrangements for the the Notice Board at Dixons shop.
- Winter maintenance Long Edge Lane.

**Conclusion of Meeting 9p.m.**

Signed.....Chairman of the Council  
26<sup>th</sup> September 2013