

Minutes of a meeting of Healeyfield Parish Council
Held on 29th October at 7.00 p.m. Castleside Village Hall.

PRESENT

Councillors D Dixon, J Forster, J Robson, A Pearson (Chair).
County Councillors O Johnson Count Councillor R Young.

R Wright Clerk.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor A. Hird.

1516/53 DECLARATIONS OF INTEREST

None.

1516/54 PUBLIC PARTICIPATION

The public participation policy was on display. One member of the public was present during the meeting.

1516/55 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting 17th September 2015 were RESOLVED as a true record.

Matters arising from the minutes.

- (i) There was no response to the election notice so the parish council can now move to co-opt. The Cllrs RESOLVED to post a notice with an end date prior to the 26th November and consider applications at the next parish meeting.

1516/56 OUT of HOURS SERVICE and URGENT CARE by Anne-Marie Parkin

North Durham Community Consultation Group collects information on health service facilities using various methods, for example monthly feedback groups, visiting urgent care centres and GP's surgeries. It publishes a bulleting four times a year to give feedback on the data it has collected. Currently the focus is on out of hours and urgent care and the NDCCG wants feedback from people who have had to use both of these services. Cllr Dixon will forward information on local groups and Anne-Marie will contact them direct.

1516/57 AAP & PARISH COUNCIL'S REPORT

A copy of the minutes and agenda of the Mid Durham AAP meeting have been received and will be copied to the Chairman and Vice Chairman. The next AAP meeting is scheduled for 11th November 2015.

1516/58 POLICE AND PACT REPORT

1516/60/1 Chairman will draft a letter concerning the resolution passed to appoint the new clerk. This is required for changing the bank signatories.

1516/60/2 It was RESOLVED that the Chairman, Vice Chair and Clerk will be the new signatories.

1516/60/3 It was RESOLVED that an internal audit of the accounts should be arranged as part of the clerk handover.

1516/60/3 The precept setting and budget need to be agreed at the November meeting so it was RESOLVED to hold a special meeting on Tuesday 10th November at 7.00pm to discuss the financial matters.

1516/61 CORRESPONDENCE

The following items of correspondence were received;

1516/61/1 Mid Durham AAP road safety meeting was held on 22nd Sept 2015 circulated to members.

1516/61/2 October Young Peoples Events circulated to members.

1516/61/3 Inspired England funding opportunities circulated to members.

1516/61/4 Ron Hogg's invite to family day at Sedgefield Race Course circulated to members.

1516/61/5 Bonfire strategy email circulated to members.

1516/61/6 Information on localisation of Council Tax support for 2016/17 circulated to members.

1516/61/7 Tree week information circulated to members.

1516/61/8 Tesco project funding circulated to members.

1516/61/9 NECA Devolution Consultation circulated to members.

1516/61/10 Neighbourhood plan slides circulated to members.

1516/62 PLANNING MATTERS

An email was received from a local resident about planning application DM/15/00402/FPA. The parish council RESOLVED there is no evidence available, as discussed at the public meeting therefore no comment can be made on the application.

1516/63 CLERKS REPORT

1516/63/1 An application has been made to the Transparency Fund for 3 hours of website training (£75) and also Oct-Mar 2 hours per month to maintain the website (£120). There is a need to consider purchasing a new laptop (the existing one is approx. 5 years old) and needs updating. There are problems with the battery and also the Microsoft office package. It was RESOLVED that a new battery can be sourced for the laptop.

1516/63/2 At present there are only two articles for the newsletter. All articles need to be collated for publication prior to Christmas.

1516/63/3 The wreath has been purchased for Remembrance Day and all arrangements have been made.

1516/64 MEMBERS REPORT

1516/64/1 Feedback from Councillor Surgery – no residents attended. The Parish Council agreed to continue making the surgery sessions available.

1516/64/2 Parish seats – A new quote had been received however the members RESOLVED to continue with the upgrading programme with funding of up to £1000 this year. Councillor Pearson will draft a rolling programme prioritising the seats which require urgent attention.

1516/64/3 Sandy Path Repair – A quote of £60 was provided to repair the water problems on the path. The contractor will be asked to investigate the problem to confirm no damage has been done to any drains. Subject to this investigation it was RESOLVED to pay for the repair.

1516/64/4 Commonwealth Fly a Flag Day – There are two flag poles in the village and it was RESOLVED that the Church and Scout group should be approached to consider taking part in this event.

1516/64/5 Complaint from local resident – The issue raised concerns water draining onto a local path. The complaint will be passed onto Highways at Durham County Council.

1516/52 COUNCILLOR QUESTIONS

Cllr Pearson briefed the details of the Remembrance Sunday Service. All four churches are taking part and the service will take place in Castleside Churchyard at 3pm on Sunday 8th November 2015.

Conclusion of Meeting 8.15 p.m.

Signed.....Chairman of the Council 29th October 2015