

Minutes of a meeting of Healeyfield Parish Council
Held on 26th May 2016 at 8.00 p.m. Castleside Village Hall.

PRESENT

Councillors D Dixon, J Forster, J Robson, A Pearson (Chair), A. Hird, K Spencer. County Councillor O Johnson and R Young.
R Wright Clerk.

APOLOGIES FOR ABSENCE - None

1617/17 DECLARATIONS OF INTEREST None

1617/18 PUBLIC PARTICIPATION The public participation policy was on display. No members of the public were present.

1617/19 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting 28th April 2016 were RESOLVED as a true record.
Matters arising from the minutes:

1617/19/1 The complaint about No 2 Church Street is with Claire Storey DCC. She has visited the cottage and opened a case for it. She is writing to the owner and will keep the Parish Council updated

1617/19/2 The Dementia Friendly session took place on Monday 16th May 2016 and 13 people attended. Healeyfield Parish Council is now Dementia Friendly.

1617/19/3 The grass cutting tender has been agreed and the first cut will be at the beginning of June and the next September. The contractor will need guidance on the new area and also what not to cut.

1617/19/4 The Right-to-Bid nomination form has been submitted to DCC.

1617/19/5 An email from a local resident pointed out that a dance class in the Miners Club has moved to another location and the newsletter needs updated.

1617/20 AAP REPORT

The voting forms for the AAP priorities will be passed to Andy Coulthard. The Mid Durham PCC was cancelled due to the high number of apologies.

1617/21 CHAIRMAN'S REPORT

The Chairman met with a local resident to discuss placing a memorial bench for her family. After discussion it was RESOLVED that the bench north of the Fleece will be replaced by the memorial seat.

A number of verbal complaints have been received about the mess at the Smelters Arms. It was RESOLVED that legal advice would be sought from DCC before contacting the owners about the issues.

1617/22 COUNTY COUNCILLOR REPORT

CCllr Richie explained that there was a problem between neighbours in the village over a Ielandi hedge. It is hoped the dispute can be settled without involving any lawyers.

CCllr Johnson stated that Young People's Services had been inspected by Ofsted and the record keeping was identified as inconsistent. The Adult and Children's services have been split into two directorates as part of a cost saving restructure. Universal youth provision will stop and DCC will no longer support youth clubs. Deprivation provision would be made by

putting in independent youth workers and this also applies to rural areas. This is currently out for consultation.

A new Chairman has been sworn in, Cllr Bell, from Murton. County plan consultation starts in June

1617/23 ANNUAL GOVERNANCE STATEMENT

Section 2 of the statement was completed.

1617/24 FINANCE

1617/24/1 It was RESOLVED that the finance report be received and accepted.

EXPENDITURE - Cheques presented for approval on 26 May 2016

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1409	26 May 16	120	0.00	20.00	Tom Cartmell	Internal audit fees
1410	26 May 16	224.33	0.00	224.33	CDALC	subscription
1411	26 May 16	88.00	0.00	88.00	SLCC	subscription
1412	26 May 16	0.00	0.00	0.00	Dotcom Systems	cheque cancelled
1413	26 May 16	266.67	53.33	320.00	Dotcom Systems	HP Probook 455 G3 - different specification
1414	26 May 16	0.00	0.00	0.00	Ruth Wright	cheque cancelled – clerical error
1415	26 May 16	191.66	38.33	229.99	Ruth Wright	Microsoft Office for Business
Total		790.66	91.66	882.32		

INCOME RECEIVED	
Business Money Manager Bank	0.00
Total Income in month (£)	0.00

LATEST BANK BALANCES

- | | | |
|--|-----------------|-----------|
| a. HSBC Business Money Manager Account | as at 23 May 16 | £23091.49 |
| b. HSBC Community Account | as at 11 May 16 | £4912.76 |

BALANCES	
Balance Brought Forward	28004.25
Add Income	
Less Expenditure	882.32
Less o/s cheques	337.00
Balance Carried Forward	26784.93

1617/24/2 The insurance needs to be checked to ensure cover for the defibrillator and cabinet and also changing both noticeboards to the same value.

1617/25 CORRESPONDENCE

Electronic Correspondence:

Weekly Planning Applications 23rd May – agenda 11(i).
Mid Durham AAP Capital Highway Works Programme
Mid Durham AAP board meeting and AGM 11th May
Mid-Durham AAP – response from DCC ref fly-tipping cameras
Mid-Durham AAP road safety meeting Friday 3rd June @ 2pm Langley Park
Mid- Durham AAP suggested summer scheme activities
North Durham Commissioning Group Patient Congress – Pain management 17th May
North Durham CCG – focus group results
North Durham CCG – June Dates
Fulfilling Lives event 5
Queens Speech to Parliament
Neighbourhood Planning Campaign
Neighbourhood Planning materials – Stuart Carter
Preservation Order on trees at Smelters Arms
Smaller Councils Forum – Friday 13th May at Shildon Town Hall
Advanced notification of next neighbourhood planning group – 7th July @ 1030am in
Great Aycliffes Town Hall offices
Purdah for EU Referendum
Raising the profile of Care Connect
SLCC Subscription renewal notice
NALC & SLCC Pay Awards
NALC Star councils Awards 2016
Transparency Funding for website
E-Mango at SLCC Sedgefield Event
Right-to-Bid Nomination – lodged with DCC
Free cycle parking
Helping local communities reduce dog attacks on sheep
Don Robson's Thanksgiving Service
Free chairs to a good home
Durham Community Events
Land of Oak and Iron recruitment for executive board
Parish Wood
Castleside War Memorial – consultation; confirmation awarded listed building status
MOD Armed Forces Day flag
Jutland and Somme Commemorations - TRBL
BT Telephone box removal
Invitation to attend Durham Cathedral Service for Queen's Birthday
Tree Surgery email
Marketing and Development Officer - employment advert
Request for minutes via email – local resident

Posted Correspondence:

Request for paper copies of minutes – local resident

1617/25/1 The War Memorial has been granted listed building status a check needs to be made before any work can begin on the lettering.

1617/25/2 It was RESOLVED to include an article on Care Connect in the next newsletter.

1617/26 PLANNING MATTERS

1617/26/1 Planning Applications

DM/16/00986/OUT	Prospect Estates Ltd	Land To The Rear Of 1 To 8 Wesley Terrace Castleside Industrial Estate Castleside DH8 9QB	Outline application for residential development of up to 21 units, including Details of site access
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It was RESOLVED that no comment be made on this development.

1617/26/2 Neighbourhood Plan – it was RESOLVED to place an advert in the next newsletter asking people to come forward and help with the neighbourhood plan.

1617/27 CLERKS REPORT

1617/27/1 It was RESOLVED that a website similar to the Lanchester site be investigated for Healeyfield.

1617/28/2 A new laptop has been ordered and Microsoft for Home and Business has been purchased.

1617/28/3 Report from the Smaller Councils Meeting held on 13th May at Shildon Town Hall.

- Training will be provided for the clerk and councillors on purdah and the election procedure
- The Standards Committee dealt with 32 code of conduct complaints this year and the majority involved disrespectful behaviour to each other, the chairman and towards members of the public
- Many complaints arose from poorly chaired meetings
- Training will be offered to members on the code of conduct and how to chair meetings
- The next meeting is on 29th July at Horden
- The November will be a joint larger and smaller councils meeting with all 5 local MPs attending, this will be held at Shildon

1617/28/4 The Pension Regulator has been in touch and we need to register online.

1617/28/5 Andy Guthrie has been asked to quote for the work around the War Memorial and also to give ideas on what can be done about the gates/entrance.

1617/28/6 The Village Hall agreed to pay half of the defibrillator cabinet which is approx.. £200 this needs to be raised at their next committee meeting.

1617/28/7 An application for a credit card for the Parish Council account was discussed but due to the signing restrictions this was not considered a viable option.

1617/29 MEMBERS REPORT

1617/29/1 Feedback from Councillor Surgery – a local resident attended and raised the question of getting the grass cut near the cemetery. He has been doing it voluntarily for years but is finding it more and more difficult. It was RESOLVED to ask the grass cutting contractor to review including this in his quote to cut it twice a year.

1617/29/2 Queen's Birthday planning is well underway and another joint meeting is planned for Wednesday 1st June.

1617/29/3 Big Clean Up was well attended and thanks go to Nicola Parker of McDonalds Consett for bringing staff, friends and family to help.

1617/30 **COUNCILLOR QUESTIONS** Cllr Dixon wants an agenda item on succession planning for the position of chairman to be included for the next meeting. Cllrs Hird and Spencer submits their apologies for the next meeting.

1617/31 **CONFIDENTIAL ITEMS** None.

Conclusion of Meeting 9.15 p.m.

Signed.....Chairman of the Council 30th June 2016