

Minutes of an Ordinary meeting of Healeyfield Parish Council
Held on 24th November 2016 at 7.00 p.m. Castleside Village Hall.

PRESENT

Councillors A Hird, D Dixon, J Forster, J Robson, K Spencer, A Pearson (Chair).
R Wright - Clerk. County Councillor O Johnson.

1617/102 APOLOGIES FOR ABSENCE County Councillor R YOUNG.

1617/103 DECLARATIONS OF INTEREST Cllr Pearson agenda 13(i).

1617/104 PUBLIC PARTICIPATION The public participation policy was on display. Co-opt candidate was present during the latter half of the meeting.

1617/105 MINUTES OF PREVIOUS MEETING

The minutes of the previous Ordinary meeting held on 27th October 2016 were RESOLVED as a true record.

1617/106 AAP REPORT

An email has been circulated from the AAP and everybody is urged to vote on where £100,000 should be spent in the local area.

To vote, visit www.durham.gov.uk/consultation. For more information about AAPs call 03000 262 056, email aap@durham.gov.uk or visit www.durham.gov.uk/AAPs.

1617/107 CHAIRMAN'S REPORT – none.

1617/108 COUNTY COUNCILLOR REPORT

The industrial action by teaching assistants is ongoing. An official statement was read out which was used as the press release from DDC. A meeting is planned with Unison next week.

For information only.

1617/109 FINANCE

1617/109/1 It was RESOLVED that the finance report be received and accepted.

EXPENDITURE - Cheques presented for approval on 24th November 2016

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1431	24 Nov 16	84.48	0.00	84.48	Judith Robson	Bulbs and engraving
1432	24 Nov 16	27.00	0.00	27.00	CDALC	Finance training Shotton Hall
1433	24 Nov 16	170.00	0.00	170.00	CDALC	CiLCA mentoring
1434	24 Nov 16	25.00	0.00	25.00	Royal British Legion	Poppy wreath
1435	24 Nov 16	500.00	100.00	600.0	A Byte Computing Solution Ltd	Development costs of new website
1436	24 Nov 16	250.00	50.00	300.00	A Byte Computing Solution Ltd	New parish website live
1437	24 Nov 16	155.50	0.00	155.50	Rob Telfer Graphics	Parish bench numbers
Total		1211.98	150.00	1361.98		

INCOME RECEIVED	
Business Money Manager Bank	0.00
Community Account	0.00
	0.00

LATEST BANK BALANCES

- | | | |
|--|-----------------|-----------|
| a. HSBC Business Money Manager Account | as at 11 Sep 16 | £19058.06 |
| b. HSBC Community Account | as at 11 Nov 16 | £5601.80 |

BALANCES	
Balance Brought Forward	24659.86
Add Income	
Less Expenditure	1361.98
Less o/s cheques	197.10
Balance Carried Forward	23100.78

1617/109/2 It was RESOLVED that the draft budget for 2017/18 was received and accepted.

1617/109/3 The tax base was questioned and a letter will be sent to the Finance Director at DDC to understand how it is arrived at. The updated precept amount was circulated and it was RESOLVED to go ahead with the four year plan as agreed last year.

1617/110 CORRESPONDENCE

Electronic Correspondence:

War Memorial Repairs – Peter Dunn

Mid Durham AAP - Board meeting 9.11.16 in Brancepeth Village Hall

Bulletin on national developments and meetings - 21 October 2016

UK Parliament and Meeting with MP's

Mid Durham AAP - Free performance at Brandon

Next CDALC Smaller Councils Forum Meeting

NALC National Bulletin - 28 October 2016

CDALC AGM Update

AGM Motions for information and action.

Tree Week 2016 26th November - 4 December

Next Neighbourhood Plan Working Group Meeting

Mid Durham AAP – Publicity

Castleside Parish Wood – Peter Downes

North Durham CCG Community Engagement

UpFront: Neighbourhood planning video Oct/Nov 2016

Mid Durham Summer Holiday Environment & Sport 2016 - Evaluation Report

Woodland Conservation Volunteering - Land of Oak and Iron - Woodland Restoration Project

AHRC Living Legacies and Heritage Lottery Fund - HLF grants workshop, 9th November 2016

Update from Locality including invitation to free event - Innovative Communities - on 8th December 2016

Launch of the Police, Crime and Victims' Plan 2016-2021

Objection to DM/16/02924/FPA

Christmas Light Switch On – Martin Jackson

Revised/latest Council Tax Base and Precept letter for DCC

Adjustment to previous Revised/latest Council Tax Base and Precept letter for DCC

Article on Hate Crime for Newsletter
Elections May 4 2017
Mid Durham AAP - For Information only - Tree Week 2016 26th-4th December
Mid Durham AAP - For information only - Healthwatch County Durham Online Survey
Durham County Council Labour Group Christmas Dinner
2017/18 Council Tax Base Figures
Next Smaller Councils Forum
Durham Community News 10th November 2016
2016 AAP and Partner Priority Voting
Castleside Parish Wood – creating an action plan Peter Downes
Royal Garden Parties 2017
Operation "Spruce-Up"
National Tree Week
Mid Durham AAP How would you like to see £100,000 spent in your local area? *agenda 5*
Do it Online
Next Neighbourhood Plan Working Group 1st December 2016
Getting Ready for Winter
Durham Community News 23rd November 2016

1617/110/1 Do It Online was recommended to all members when dealing with DDC.
1617/110/2 Christmas Light Switch On – as agreed the event will take place on Sunday 11th December and will be organized by St Johns Church.
1617/110/3 Operation Spruce-Up – the PC are looking at the possibility of sprucing up the strip on Consett Road. Cllr Pearson will supply a map to the Clerk.

1617/111 PLANNING MATTERS - none.

1617/112 CLERKS REPORT

1617/112/1 Matters requiring update:
a. War memorial repair – contacted Classic Masonry again (this is one of two contractors used by DCC) and waiting for a response.
b. Telephone box – requested it be chased again.
c. Article for newsletter on hate crime – received and waiting for next newsletter.

1617/112/2 A request to send the Summons, agenda and minutes by email and produce the paper copies at the meeting was agreed and this would save approx. £32 per annum on postage. Cllr Dixon will still receive the documents by post.

1617/113 NEW PARISH WEBSITE

A number of changes have been requested by the Clerk and an updated development copy will be circulated. The plan is to have the new website live before the next PC meeting.

1617/114 MEMBERS REPORT

1617/114/1 Feedback from Councillor Surgery – none.
1617/114/2 Autumn Fayre – it was well attended and people enjoyed the fun of taking part. It was RESOLVED to give £30 to the entertainers.
1617/114/3 War Memorial – Cllr Spencer has agreed to take the lead on this project and has been in contact with church representatives. There are two projects which need to be kept separate, the repair of the lettering and the accessibility.
1617/114/4 Shotley Bridge Hospital – Cllr Spencer has no update since the last meeting was called quickly and she was unable to attend.
1617/114/5 Newsletter – a meeting will be held before the next Ordinary Meeting to decide a timetable for 2017.

1617/114/6 Flower Tubs – It was RESOLVED to remove some tubs and move them to more appropriate sites. The purchasing of plants is also under review.

1617/114/7 Parish Wood – Cllr Hird has produced an inspection report with photographs from August which will be filed by the Clerk. There are no immediate issues however some erosion at the bridge needs to be looked at. It is hoped this work can be scheduled in the action plan being produced by Peter Downes. Cllr Hird has also reviewed the paperwork over the last 8-10 years concerning the parish wood

1617/114/8 Lead Miner – Cllr Forster has secured a grant of £3500 and a further £400 is required to complete the project. The Planners need to be approached to discuss the positioning before any orders are placed.

1627/114/9 WWI Memorial – the grant application has been completed and submitted. For information only.

1617/115 **COUNCILLOR QUESTIONS** None.

1617/116 **CONFIDENTIAL ITEMS** – It was RESOLVED that the Parish Council will produce an event timetable at the beginning of the year which can be circulated and used for discussions with other village organisations.

Conclusion of Meeting 8.48 p.m.

Signed.....Chairman of the Council 26th January 2016