

Minutes of an Ordinary meeting of Healeyfield Parish Council
Held on 26th October 2017 at 7.00 p.m. Castleside Village Hall.

PRESENT

Councillors J Robson, P. Marshall, A Pearson (Chair), J Forster, K Spencer, D Dixon, A Hird, R Wright – Clerk, County Councillors Johnson and Considine.

1718/72 **APOLOGIES FOR ABSENCE** - none.

1718/73 **DECLARATIONS OF INTEREST** - Cllr Dixon agenda item 10(i).

1718/74 **PUBLIC PARTICIPATION** – none.

1718/75 **MINUTES OF PREVIOUS MEETING**

The minutes of the Ordinary meeting held on 28th September 2017 were **resolved** as a true record.

Matters requiring update:

a. DCC; FS-Case-238667881 – clearing and repairing the path to Allensford Park play area has been submitted.

b. Village Environmental Issues – confirmed that the group have 3rd party liability insurance. No walkthrough has been conducted yet. The Clerk will investigate the cost of grass cutting.

c. Risk Assessment for street furniture – this has not been completed. Vicky Jacomb, Came & Company has sent several none of which cover flower tubs and benches.

d. Road Safety Campaign – the A692 has been added to the list.

e. Consett Road – letter of thanks written to local resident.

f. AAP Drop Costs – there is no reference to the Parish council's agreeing to pick up costs for the halls in any PCC minutes. It was **resolved** that the parish council would not pay for the hire of the hall.

g. Parish Calendar – an updated version has been placed on the website.

1718/76 **AAP REPORT** – none.

1718/77 **CHAIRMAN'S REPORT**

The Chairman thanked Cllr Forster for all her hard work replanting the flower tubs for winter. The Remembrance Sunday service at the War Memorial will take place at 3pm on Sunday 12th November 2017. The Chairman has emailed the Consett Branch of the RBL however there has been no response. The Clerk will ask if the Chairman of Bishop Auckland RBL can attend to say the Exhortation.

1718/78 **COUNTY COUNCILLOR REPORT**

Councillors Johnson and Considine will be attending the Remembrance Service.

The medium term finance plan is under review at the county council and a public consultation will take place soon. All the

Lumiere tickets were taken within a short time of being made available

A winter maintenance leaflet was passed to the parish council.

1718/79 **FINANCE**

1718/79/1 It was **resolved** that the remaining finance report be received and accepted.

EXPENDITURE - Cheques presented for approval on 26th October 2017

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1468	26 Oct 17	80.00	16.00	96.00	J Beveridge	Winter plants for tubs
1469	26 Oct 17	20.00		20.00	T Cartmell	Internal audit fee (reissued)
Total		100.00	16.00	116.00		

INCOME RECEIVED		
Business Money Manager Bank		0.00
Community Account	cash Autumn festival (already included)	20.00
	Cheque 1449 cancelled	20.00
	Grant for lead miner sculpture	3500.00
		3540.00

LATEST BANK BALANCES

- a. HSBC Business Money Manager Account as at 11 Oct 17 £19753.77
- b. HSBC Community Account as at 11 Oct 17 £6560.16

BALANCES		
Balance Brought Forward		26313.93
Add Income		3520.00
Less Expenditure		116.00
Less o/s cheques		40.00
Balance Carried Forward		29677.93

1718/79/2 The draft budget for 2018/19 will be presented at the November meeting and the purchase of new flower tubs and a funding for the beacon event have to be added.

1718/80 CORRESPONDENCE

Electronic Correspondence:

Electronic Correspondence:

AAP

Mid Durham AAP - Heads Up newsletter - Due for distribution week commencing 27 November 2017

Mid Durham AAP - Carol Concert

Village Environmental Issues

Summer School Holiday programme Report 2017 – *clerks report*

Mid Durham AAP - E-Bulletin

DCC

Planning for the right homes in the right places

Booking open for Charles Dowding

Neighbourhood Planning - further funding available 2018 – 2020

General Data Protection Regulations Training

Chief Executive's Bulletin 35 - 6 October 2017

Revised Code of Conduct

Overview and Scrutiny Annual Report 2016/17

CDALC/NALC/SLCC

CDALC AGM 21 October 2017

Budget Preparation

General Data Protection Regulation Training for Parish Councils and Community Groups – *clerks report*

Revised LTN issued from NALC

NALC Draft Annual Report.

Miscellaneous

Finding Common Ground - a conference for the Voluntary and Community Sector and partners in County Durham

War Memorials News 3rd October

War Memorial News 17th October 2017

North Pennines AONB Partnerships Annual forum

Information for Parish Councils - OilCAN information

Consulting with the Public

Macdonalds help

Fright Night at Wharton Park

Durham Energy Institute Public Lecture 25 October 2017 @ 6pm: Could our abandoned mines provide low-carbon cheap heat for homes?

PCVC Ron Hogg's event – *clerks report*

TREE WEEK 25 November to 3 December 2017

Paper

none

1718/81 **PLANNING MATTERS** - none.

1718/82 **CLERKS REPORT**

1. GSPR – training is taking place on Wed 1st Nov 2017 at Spennymoor Town Hall and the Clerk will be attending.
2. Shotley Bridge Hospital update – 1st working group has taken place. Cllr Spencer will provide an update report.
3. Parish Council public drop in – this was a suggestion from the Clerk.
4. Castleside School Choir – Cllr Robson would like the PC to consider giving a donation from the annual budgeted amount to the choir for all their hard work.
5. Beacon 2018 – The Clerk is working with Lanchester & Burnhope on the risk assessment and planning of this event.
6. New Code of Conduct – this has been circulated around all Durham town/parish councils and it is recommended to be adopted. It will appear on the next agenda.
7. Social Media Policy – draft version is available and also a set of guidelines both of which require modification. This item will be on the next agenda.
8. AAP Wide paths project – this is being discussed with Mike Ogden (DCC Public Rights of Way). The Clerk has asked to be kept in the loop and will report back.
9. Summer Play scheme – report has been produced and circulated. The AAP require feedback from the parish council if they want to see this scheme carried on and developed.
10. Ron Hoggs Super Heroes Day - flyer for notice board.
11. DCC Budget – views are being sought by the AAP to feedback to the county council.
12. Poppy Banner – a few local places are creating a poppy banner by sewing knitted poppies onto netting and displaying it for all to see over the period of Poppy Appeal. This might be something to add to the WWI Heritage Project. It was agreed that this would be added to the project.

1718/83 **NEWSLETTER**

The newsletter production is in progress. The Clerk thanked all the parish councillors for producing their articles in a timely manner. There are more pages in this edition due to the number of articles received.

1718/84 PLAY EQUIPMENT

Paul Taylor from Kompan presented to the parish council. Paul gave a brief overview of the company before detailing two options for assorted exercise equipment which took into account health, learning and social inclusion. Members of the village hall committee were present and it was agreed that the local residents needed to be involved in deciding what type of play/exercise area was best for the village. The parish council will visit local play areas to get a better idea of what is available before the public consultation in January.

1718/85 PROMOTIONAL BANNERS

It was resolved to purchase two banners to be displayed at local events to promote the work of the parish council in the community. A draft version will be obtained and circulated for approval.

1718/86 DEFIBRILLATOR CABINET

The existing cabinet requires weekly checks and a keypad cabinet would be the best option. It was resolved that a new cabinet should be purchased. A number of quotes will be brought to the next meeting for consideration. A buyer will be sought for the existing cabinet.

1718/87 DOGGY BAGS

It was resolved not to purchase doggy bags for distribution to the public.

1718/88 MEMBERS REPORT

1718/88/1 Feedback from Councillor Surgery – none.

1718/88/2 War Memorial – the paperwork is nearly ready for the Faculty.

1718/88/3 Parish Wood – Cllr Hird said that there are free trees available for schools and maybe a project can be done to plant more in the parish wood. An up to date plan for the management of the parish wood is now in place. Paperwork has to be completed by the Chairman and Clerk to authorise Cllr Hird to act as an agent on behalf of the parish council. A concern about the state of the path in the Millennium woods was raised by Cllr Marshall. The Woodland Trust are responsible for them and the Clerk will contact them to find out if any upgrading work is planned for the paths.

1718/88/5 Lead Miner – the work has been commissioned for the lead miner and the tub.

1718/88/6 WWI Heritage Project – the next meeting will be held in a week.

1718/88/7 Beacon for 2018 – Cllr Dixon has identified a field which can be used for the beacon and car parking. Cllr Dixon wants to source re-enactment groups that can bring vehicles and possibly a field kitchen to provide refreshments on the night. He is also looking for a search light to add authenticity. A site visit will be planned in November.

1718/88/9 Parish Seats – The original decision to purchase latts was based on incorrect prices. It was **resolved** that a price would be obtained for wooden latts and these would be the preferred way forward. In the event of no wooden latts being sourced then replacement plastic latts would be purchased and fitted. The Chairman was of the opinion that the budget which was not used last year could not be added to this year's funding. The Clerk will confirm whether this is correct or not.

1718/89 COUNCILLOR QUESTIONS - none.

1718/90 CONFIDENTIAL ITEMS – none.

Conclusion of Meeting 9.16 p.m.

Signed.....Chairman of the Council 30th November 2017