

Minutes of the Ordinary meeting of Healeyfield Parish Council
Held on 1st February 2018 at 7.00 p.m. Castleside Village Hall.

PRESENT

Councillors A Pearson (Chair), J Forster, J Robson, D Dixon, A Hird, R Wright – Clerk,
County Councillor O Johnson

1718/109 **APOLOGIES FOR ABSENCE** - Councillors K Spencer, P Marshal, County
Councillor J Considine.

1718/110 **DECLARATIONS OF INTEREST** - none.

1718/111 **PUBLIC PARTICIPATION** – a member of the public attended the Councillor
surgery only.

1718/112 **MINUTES OF PREVIOUS MEETING**

The minutes of the Ordinary meeting held on 7th December 2017 were **resolved** as a
true record.

Matters requiring update:

- a. DCC; FS-Case-238667881 – clearing and repairing the path to Allensford Park play area
has been submitted. The online system indicates it is in progress. County Cllr Johnson
agreed to find out what is happening.
- b. Roller Banners – still waiting for photographs for the lead miner after it is installed.
- c. Came and Company – information sent to them for insurance quotes.
- d. School T shirts – the County Cllrs have agreed to pay for new cross-country strips for the
school team. Cllr Robson will contact the AAP to complete the paperwork.
- e. Faculty paperwork – the papers are still with the Clerk waiting to be submitted when
instructed by the Chairman.
- f. Correction to minute 1718/97 Cllr Dixon reported that Long Edge Lane had been gritted
but this was not the case.

1718/113 **AAP REPORT** – none.

1718/114 **CHAIRMAN'S REPORT**

The Chairman has spoken to Rev Jackson about the possibility of holding a parade on
Remembrance Day 2018. Negotiations are ongoing.

Cllrs Pearson and Robson conducted a review of the financial procedures and are satisfied
that they are robust. They both thanked the Clerk for her work.

1718/115 **COUNTY COUNCILLOR REPORT**

The medium financial planning is ongoing to accommodate the necessary cuts.

The Aykley Heads site will not have any residential development on it. County Hall will be
demolished and the plan is to implement a three-phase development aimed at high end
businesses, similar to Atoms Bank. There will be no building on the site of the DLI museum
instead a peace garden will be created.

The County Archives are currently situated in the cellars of County Hall. The plan is to
develop the Mount Oswald (Grade 2 Listed Building) and add a state of the art archive
facility to the site. There is also ongoing digitization of records however people usually want
to follow their research up with a visit to the archives.

The Manor House will house the registration service and also a wedding venue to generate
income to offset costs.

The Young Farmers Club at Butsfield is progressing well and both County Cllrs have
contributed to financing the furnishings.

Cllr Hird asked if the Capital Works Report could be released to Parish Councils at the start
of the year rather than the end. County Cllr Johnson will look into making it happen.

Mid Durham AAP - St. John's fundraiser
Mid Durham AAP - Board meeting 10th January 6.00pm St Andrews Brandon
Capital Highway Works Programme 2017/18 - AAP Quarterly Update
Mid Durham AAP - County Durham and Darlington Fire and Rescue Service (CDDFRS)
CONSULTATION
Mid Durham Environmental Improvement Pot
Fly tipping hotspots
Mid Durham AAP - Conversations to review Dementia services
Mid Durham AAP - Police Community Support Volunteers
Mid Durham AAP - Works on A167 Neville's Cross Bridge

DCC

DCC Housing Solutions - Who We Can Help & How To Contact Us
New National Minimum/living Wage rates.
Consultation on extending the disqualification Criteria for Councillors.
BUCKINGHAM PALACE GARDEN PARTIES 2018 - 05 June 2018 - Allocation 4 places
Internal Audit Report.
Press Release from Durham Police Crime and Victims' Commissioner
Next Neighbourhood Planning Working Group Meeting.
Queens Garden Party 5 June 2018
Annual returns and final accounts process
North of Tyne Devolution Consultation Event - Durham

CDALC/NALC/SLCC

Chief Executive's Bulletin 45 - 15 December 2017
Chief Executive's Bulletin 46 - 19 December 2017 - Local government finance settlement
Chief Executive's Bulletin 47 - 19 December 2017 - Local government finance settlement
NALC GDPR update
Mazars External Audit Training Session
Advance Notification of forthcoming events.
Chief Executive's Bulletin 2 - 12 January 2018
Please remember to call your parish meeting.
GDPR and appointment of Data Protection Officer
GDPR update from ICO
GDPR report going to NALC National Assembly meeting on 6 February.

Miscellaneous

War Memorials News - 12th December 2017
War Memorial News - 9th January 2018
War Memorials News - 24th January 2018
New Documentary is looking for Grandparents to take part
Brain tumours - using your local influence to help us find a cure
Brief Intervention Training
Healeyfield Parish Council-Festive Lighting 2018

1718/118 **PLANNING MATTERS** - none.

1718/119 **CLERKS REPORT**

1. GSPR – it appears that the Clerk cannot be the DPO. There is still no clarity about what procedures need to be in place or whether Parish Councils need a DPO per council.
2. Lead Miner –there will be no addition plaques on the lead miner.
3. Website – there was a problem over Christmas and new year which meant nothing could be posted to the website. It has now been fixed.
4. AGM – need to hold a meeting between 1st March and 31st May. It was **resolved** to hold the annual meeting in April.
5. The clerk indicated that due to changes in her personal circumstances she will be much busier this year so there might be more clashes with meeting times. The parish council need

to decide if this is acceptable or whether a new person may be needed to fill the position. The parish council wanted the clerk to remain in post and approach someone to act as a locum in her absence.

1718/120 PUBLIC CONSULTATION

It was **resolved** that the public consultation be held on Saturday 24th March 10am to 2pm in the village hall. A separate meeting will be held to discuss what needs to be done. The Chairman will approach the history society to borrow the display boards.

1718/121 NEWSLETTER

It was **resolved** that the article submitted by Friends of the Village Hall was not appropriate to be published in the newsletter for a number of reasons. Cllrs Dixon and Robson will suggest a joint article from the Village Hall and Friends of the Village Hall. The Clerk reminded everybody that articles for the next newsletter are sent to her by 19th February 2018.

1718/122 SOCIAL MEDIA

It was **resolved** that the parish council would not have a Facebook page. It was resolved that all the information for the parish council would be on the website and links could be provided from the Castleside Village Facebook page.

1718/123 DEFIBRILLATOR CABINET

Three quotes for lockable, heated cabinets were presented to the parish council. It was **resolved** to buy a cabinet from First Aid Warehouse if the offer was still on otherwise the next best deal would be purchased.

1718/124 LITTER PICK

The litter pick will take place on 12th May from 10am to 12 noon and it was **resolved** to use the Scout Hut to cut down on costs.

1718/125 MEMBERS REPORT

1718/125/1 Feedback from Councillor Surgery – a local resident complained about the bus shelter on the Consett Road opposite the Horse and Groom; standing in the shelter did not allow people to see the bus coming and therefore the bus did not stop and it was used as a urinal for people going home from a night out. It was resolved to send a letter to the bus company and also Durham County Council.

The resident was not happy about the information printed in the parish newsletter about St John's church, it was not accurate and out of date, while occupying a very limited space. The parish councillors pointed out it as the same space as the other churches and updates had been put in as per information received from the church. The resident did say the parish newsletter is very good.

1718/125/2 War Memorial – the paperwork will be submitted to Smith Roddam with the appropriate payment when agreed by the Chairman.

1718/125/3 Parish Wood – the bridge has been completed. Peter Downes and 15 volunteers did some work in the woods on 7th January 2018. It was disappointing that no local residents were involved. Cllr Hird has submitted his quarterly inspection report. The Clerk thanked him for his report.

1718/125/5 Lead Miner – the installation should take place within the next week or so depending on the weather.

1718/125/6 WWI Heritage Project – Cllr Robson explained that due to illness, the grant application had stalled however work was ongoing to get it back on track. Ideas for the knitted poppy display were discussed. It was resolved that the quad pod should be used as

the central display. Cllr Robson will approach Rev Jackson to discuss the proposed display. Purple poppies will be knotted to commemorate the animals killed in WWI. It was resolve to allocate a budget of £200 to the project prior to any grant money being awarded.

Cllr Dixon stated that the Village Hall Committee was happy to have a poppy mosaic and garden but did not want the names on the wall.

1718/125/7 Beacon for 2018 – A site visit will be held on Saturday 24th February at 2pm and Cllr Dixon will explain the proposed layout. The event needs a risk assessment which will go to Durham County Council. Cllr Forster and her husband have volunteered to make the beacon for the village free of charge. The Chairman thanked her on behalf of the parish council and accepted their kind offer..

1718/125/9 Parish Seats – Cllr Dixon has identified two contractors who will quote for the work and these will be sent to the Clerk. There is no other progress to report.

1718/125/10 Flower Tubs – due to the large variety of flower tubs available and the varying costs a meeting will be held to discuss options before these are put before the parish council.

1718/125/11 Shotley Bridge Hospital – Cllr Spencer submitted a report which has been circulated and was information only.

1718/126 **AGENDA ITEMS FOR NEXT MEETING**

The following items were requested:

- (i) Consett Road
- (ii) Remembrance Sunday 2018

1718/127 **COUNCILLOR QUESTIONS** - none.

1718/128 **CONFIDENTIAL ITEMS** – none.

Conclusion of Meeting 9.15 p.m.

Signed.....Chairman of the Council 30th January 2018