

**Minutes of the Ordinary meeting of Healeyfield Parish Council**  
**Held on 26<sup>th</sup> July 2018 at 7.00 p.m. Castleside Village Hall.**

**PRESENT**

Councillors A Pearson (Chair), J Forster, J Robson, D Dixon, A Hird, K Spencer, P Marshall (from 7.30pm).

**1819/19**      **APOLOGIES FOR ABSENCE** - Ruth Wright (Clerk), County Councillors O Johnson and J Considine

**1819/20**      **DECLARATIONS OF INTEREST** - none.

**1819/21**      **PUBLIC PARTICIPATION** – none.

**1819/22**      **MINUTES OF PREVIOUS MEETING**

The minutes of the Annual General meeting held on 28<sup>th</sup> June 2018 were **resolved** as a true record. There were no matters requiring update.

**1819/23**      **AAP REPORT**

Andy Coulthard will attend the August meeting to discuss the village plan and other AAP matters.

**1819/24**      **CHAIRMAN'S REPORT**

The Chairman explained the absence of the clerk and provided an update regarding future newsletter productions as the designer is no longer able to undertake the work.

**1819/25**      **COUNTY COUNCILLOR REPORT**

Despite her absence, County Councillor Jude Considine sent the following report: The County Plan preferred options and consultation. A couple of sites have been identified on Castleside, one of which is the land we already know about further up Drover Road following the pre planning consultation by Northumbrian Water. There are several stages of consultation though so plenty of chance to feedback and I believe there'll be representatives able to visit the Parish to discuss the plan in detail.

**1819/26**      **FINANCE**

1819/26/1      It was **resolved** to issue a cheque for £27 to CDALC for GDPR Training.

**EXPENDITURE** - Cheques presented for approval on 28<sup>th</sup> June 2018

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Detail
1568	26 Jul 18	27.00	0.00	27.00	CDALC	Gdpr training
Total		<b>27.0</b>	<b>0.00</b>	<b>27.00</b>		

<b>INCOME RECEIVED</b>		
Business Money Manager Bank		0.00
Community Account		0.00
		<b>0.00</b>

**LATEST BANK BALANCES**

HSBC Business Money Manager Account	as at 11 Jun18	£23929.06
HSBC Community Account	as at 11 Jul 18	£7052.82

<b>BALANCES</b>	
Balance Brought Forward	30981.88
Add Income	0.00
Less Expenditure	27.00
Less o/s cheques	472.93
<b>Balance Carried Forward</b>	<b>30481.95</b>

**1819/27      CORRESPONDENCE**

All electronic correspondence has been circulated and there is nothing to discuss.

**1819/28      PLANNING MATTERS**

Email received from MR Steve France acknowledging our objection to the planning application for 36 houses on Drover Road.

Application received for 4 holiday let and garages at Mainsfield Farm, Rowley. The council resolved to give the following comment of the application. 'Healeyfield Parish Council supports the application. However, the close proximity of unit 1 and 2 to Rowley Baptist Church and the subsequent drainage from the roof of unit 1 and 2 is of concern. The Parish Council suggest that a suitable solution to drainage from the applicant's roof is achieved within this application.'

**1819/29      CLERKS REPORT**

- 1) A request from the clerk to indicate the footpath locally known as 'The Sandy Path'. The Chairman would highlight this and send back to the clerk.
- 2) A request has been submitted to DCC to place a bench at the cross roads.
- 3) Additional quotes would be sought for marshals etc. for the beacon event in November.
- 4) A request for members to attend a beacon planning meeting at Lanchester on 31<sup>st</sup> July. The Chairman and Cllr Dixon would attend.

**1819/30      WOODLAND TRUST -None**

**1819/31      GENERAL DATA PROTECTION REGULATIONS-None**

**1819/32      MEMBERS REPORT**

1819/32/1      Feedback from Councillor Surgery – nothing.

1819/32/2      War Memorial – the Chairman has contacted the contractor who will commence work in October 2018. The Chairman will meet with the contractor prior to the start date to finalise the schedule of works.

1819/32/3      Parish Wood – Cllr Hird had repaired the damaged stile as reported at the last meeting.

1819/32/4      WWI Heritage Project – Cllrs Forster, Robson and Spencer have not met to move the project forward as yet due to other commitments. They are due to meeting before the end of July and it was **resolved** that a written report of the discussions would be forwarded to all councillors.

1819/32/5      Beacon for 2018 – Cllr Forster has contacted one company to provide signage and marshals. The clerk would seek additional quotations to meet our financial regulations for procurement. A Health and Safety Officer was identified and details would be passed top

the clerk. It was agreed that we would have to appoint an outside body such as St Johns Ambulance to provide First Aid.

1819/32/6 Parish Seats – Cllr Marshall would obtain quotations to remove the seat at the entrance to Whitehall picnic site and the removal of flagstones at the entrance to Wharnley Way. Cllr Marshall will produce an updated report for the next meeting.

1819/32/7 Flower Tubs – all old tubs have now been removed. Due to the lateness in the summertime, it was agreed that the new tubs would be in place for the winter period.

1819/32/8 Shotley Bridge Hospital – A comprehensive report was circulated by Cllr Spencer. The chairman thanked her for her report and her attendance at the meetings. Cllr Spencer would keep us informed of any changes.

**1819/33 AGENDA ITEMS FOR NEXT MEETING –**

- Woodland Trust update on Castlehill Wood
- History of Castleside
- Consett Road

**1819/34 COUNCILLOR QUESTIONS -none.**

**1819/35 CONFIDENTIAL ITEMS – none.**

**Conclusion of Meeting 8.25 p.m.**

Signed.....Chairman of the Council