

Minutes of the Ordinary meeting of Healeyfield Parish Council
Held on 27th October 2018 at 7.00 p.m. Castleside Village Hall.

PRESENT

Councillors A Pearson (Chair), J Forster, J Robson, D Dixon, A Hird, K Spencer, R Wright (clerk) County Councillors O Johnson and J Considine.

1819/36 **APOLOGIES FOR ABSENCE** - none

1819/37 **DECLARATIONS OF INTEREST** - none.

1819/38 **PUBLIC PARTICIPATION** – none.

1819/39 **MINUTES OF PREVIOUS MEETING**

The minutes of the Ordinary meeting held on 26th July 2018 were **resolved** as a true record. Matters requiring update:

- a. DCC; FS-Case-238667881 – clearing and repairing the path to Allensford Park play area. No update yet from County Cllr Johnson.
- b. DCC; FS-Case_26495438 - faded white lines at the crossroads of Consett Road with the A68 has been reported – the work to repaint the lines has been completed.
- c. Grant application approved.
- d. Bus shelter work completed.

1819/40 **AAP REPORT** - none.

1819/41 **CHAIRMAN'S REPORT**

The Chairman thanked everybody who attended in August to help with the data audit and special thanks to Cllr Forster for destroying all the paperwork. Andy Coulthard attended the August data audit to give an update on the village action plan.

1819/42 **COUNTY COUNCILLOR REPORT**

The planning committee met today and there appears to be no real objections to the request for outline planning to build houses on the Nortumbrian Water ground beside Drover Road. The Chairman raised concern about the 106 money saying it should be spent locally on the primary school rather than the academy.

2019 is the Durham County year of culture and any information on local event should be sent to County Cllr Johnson.

County Cllr Considine has been speaking to the PCSO Louise Baxter and if requested the PCSO will attend the parish council meeting or produce a report for the meeting.

1819/43 **FINANCE**

1819/26/1 The financial report was **resolved** as a true record.

EXPENDITURE - Cheques presented for approval on 28th June 2018

| CHQ No. | Date | Cost | VAT | Total (£) | Payee | Detail |
|----------------|-------------|-------------|------------|------------------|--------------------------|-----------------------------------|
| 1569 | 30 Aug18 | 25.00 | 0.00 | 25.00 | TRBL poppy Appeal | Reissue of the chq for the wreath |
| 1570 | 27-Sep-18 | 435.00 | 87.00 | 522.00 | RB Tree & Landscapes LTd | Grass cutting |
| 1571 | 27-Sep-18 | 247.50 | 0.00 | 247.50 | Conway Printing Services | Summer newsletter |
| 1572 | 27-Sep-18 | 934.57 | 0.00 | 934.57 | R Wright | Clerks salary Jul-Sep |

| | | | | | | |
|-------|-----------|----------------|--------------|----------------|------------------------|----------------------------------|
| | | | | | | 18 |
| 1573 | 27-Sep-18 | 41.41 | 8.28 | 49.69 | Richardson Designs Ltd | Rosettes for Autumn festival |
| 1574 | 27-Sep-18 | 163.52 | 0.00 | 163.52 | R Wright | Clerks expenses incl new printer |
| Total | | 1847.00 | 95.28 | 1942.28 | | |

| | | |
|-----------------------------|-----------------------------|--------------|
| INCOME RECEIVED | | |
| Business Money Manager Bank | (cancelled cheque) | 25.00 |
| Community Account | (interest already included) | 5.03 |
| | | 30.03 |

LATEST BANK BALANCES

| | | |
|-------------------------------------|-----------------|-----------|
| HSBC Business Money Manager Account | as at 11 Sep 18 | £23934.09 |
| HSBC Community Account | as at 11 Sep 18 | £4720.11 |

| | |
|--------------------------------|-----------------|
| BALANCES | |
| Balance Brought Forward | 28654.20 |
| Add Income | 25.00 |
| Less Expenditure | 1942.28 |
| Less o/s cheques | 0.00 |
| Balance Carried Forward | 26736.92 |

1818/43/2 Qtr 2 budget was **resolved** as correct.

1819/44 CORRESPONDENCE

The Royal Mail as produced a poster about scam letters for display locally.

1819/45 PLANNING MATTERS - none

1819/46 CLERKS REPORT

1. Beacon event – insurance company has approved it. Awaiting confirmation of first aid cover and SAG approval.
2. A new printer has been purchased. It has an email address so documents can be sent remotely to print. This email address will be circulated to parish councillors.
3. GDPR work is in progress.

1819/47 NEWSLETTER

The Clerk advised that the production of the newsletter needs to be reviewed however the parish council will wait until early next year to do this review. The next newsletter has to come out before the November events so all articles must be with the Chairman by Monday 1st October. It was **resolved** to put an article to request any local resident interested in designing the newsletter should contact the Clerk.

1819/48 REMEMBRANCE EVENTS

It was decided that a road closure was not an option to hold a parade. It was agreed that people should meet at the church at 2.40pm and walk down the path to the cemetery. Cars can be parked at the Club. The service at the war memorial will stay ecumenical. A Remembrance service will take place in St John's at 4pm.

The stand for the poppy display will be assembled at the end of October and the display will be mounted on 3rd November for the unveiling on the 4th November. A banner or sign will be produced to indicate that it is organised by the parish council. Cllr Robson will contact the school.

1819/49 HISTORY OF CASTLESIDE

Cllr Dixon suggested that a roll of honour should be created for the parish which included both those who perished and those who returned. It was decided that more planning needs to be done before any decision is made.

1819/50 WOODLAND TRUST

Cllr Hird has been liaising with DCC and Woodland Trust and access to the Castlehills woodland will be via the A68 to avoid vehicles damaging the sandy path. The work in the woods will involve pruning and general tidy up.

1819/51 MEMBERS REPORT

1819/51/1 Feedback from Councillor Surgery – nothing.

1819/51/2 War Memorial – no progress until October. The Chairman reported that the contractor will finish in time for Remembrance Sunday.

1819/51/3 Parish Wood – Cllr Hird reported that there is very little going on at the moment. A local resident has reported ash die back in five trees opposite the Fleece and this will be reported to DCC.

1819/51/4 WWI Heritage Project – Cllrs Forster, Robson and Spencer are progressing the poppy display and plan to involve the school and local residents. It was **resolved** to purchase a large plastic box to store the poppy net. A separate meeting will be held to plan all the activities in the project in order to make the deadline of February 2019. This meeting will be held on Tuesday 2nd October and all parish councillors are invited to attend.

1819/51/5 Beacon for 2018 – Cllr Robson reported that the Scouts have a 14 seater minibus which can be used to transport people to the beacon site. The Chairman will pick up a PA system. It was **resolved** to use Total Resources for the traffic management since their quote was the most competitive. It was **resolved** to allow a budget of £1200 for the Remembrance Beacon event. The Clerk has submitted the SAG form and is waiting to hear about first aid cover and the road closure. The lost child/vulnerable adult policy was accepted. The insurance company have confirmed they will insure the event. Three households need to be informed in advance of the event.

1819/51/6 Parish Seats – the parish councillor responsible for this is absent.

1819/51/7 Flower Tubs – the new tubs are on display and planted. Thanks to Cllr Forster.

1819/51/8 Shotley Bridge Hospital – a comprehensive report was circulated by Cllr Spencer. At this time no decision is being taken until next year.

1819/51/9 Consett Road – Cllr Robson said the area which had been planted is now scruffy and needing attention. A more permanent, low maintenance solution needs to be found and this will be considered in February 2019.

1819/52 AGENDA ITEMS FOR NEXT MEETING – none

1819/53 COUNCILLOR QUESTIONS -none.

1819/54 CONFIDENTIAL ITEMS – none.

Conclusion of Meeting 9.05 p.m.

Signed.....Chairman of the Council