

**Minutes of the Ordinary meeting of Healeyfield Parish Council**  
**Held on 25<sup>th</sup> October 2018 at 7.00 p.m. Castleside Village Hall.**

**PRESENT**

Councillors A Pearson (Chair), J Forster, D Dixon, A Hird, K Spencer, R Wright (clerk)  
County Councillors O Johnson.

**1819/55      APOLOGIES FOR ABSENCE**

County Councillor J Considine, Councillor J Robson.

**1819/56      DECLARATIONS OF INTEREST - none.**

**1819/57      PUBLIC PARTICIPATION – none.**

**1819/58      MINUTES OF PREVIOUS MEETING**

The minutes of the Ordinary meeting held on 27th September 2018 were **resolved** as a true record. Matters requiring update:

- a. DCC; FS-Case-238667881 – clearing and repairing the path to Allensford Park play area. Update from County Cllr Johnson.
- b. DCC; FS-Case\_29264205 – request to place a memorial bench at the crossroads A68/A692 has disappeared. A new request has been made FS-Case-31754378.
- c. SAG has approved the request for the beacon event.
- d. The PCSO is unable to attend this meeting but will try to be at the next one.

**1819/59      AAP REPORT**

The Chairman noted that the summer play scheme had seen a very good, consistent attendance by children from Castleside and the decision to continue the scheme was a good one.

**1819/60      CHAIRMAN'S REPORT**

The Chairman thanked Phillip Marshall for his work as a parish council after his resignation was received earlier in the month. The clerk has also resigned and will continue until the end of the financial year. The war memorial work has been completed and looks very good and access should be a lot easier for everybody.

**1819/61      COUNTY COUNCILLOR REPORT**

Work is ongoing on the transformation project and austerity continues with government grants being cut and another £12M to be saved by DCC.

The move from Aykley Heads to Freeman Reach is ongoing and the development of the Mount Oswald site. There have been a few complaints raised by neighbours of the Freemans Reach site due to the amount of building work being done.

Remembrance commemorations are being planned across the county and the road closure request for the parish council is being considered.

Cllr Dixon raised the problem of derelict garages at Drover Road Terrace on land owned by DCC. These are in a dangerous condition and need to be demolished and the site made safe.

**1819/62      FINANCE**

1819/62/1    The financial report was **resolved** as a true record.

**EXPENDITURE** - Cheques presented for approval on 28<sup>th</sup> June 2018

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Date
1575	25 Oct 18	60.00	0.00	60.00	Wellfield School	Catering for Autumn

						festival
1576	25 Oct 18	300.00	0.00	300.00	DCC	Summer play scheme
1577	25 Oct 18	50.00	0.00	50.00	Castleside & District Comm Assoc	Hire of hall for Autumn festival
1578	25 Oct 18	371.69	0.00	371.69	J Forster	Expenses for autumn fest and poppy display
1579	25 Oct 18	2820.00	564.00	3384.00	M B Driveways	Work at the cenotaph
<b>Total</b>		<b>3601.69</b>	<b>564.00</b>	<b>4165.69</b>		

<b>INCOME RECEIVED</b>		
Business Money Manager Bank		
Community Account	(proceeds from Autumn Fest included)	91.69
		<b>91.69</b>

### LATEST BANK BALANCES

HSBC Business Money Manager Account	as at 11 Oct 18	£23934.09
HSBC Community Account	as at 11 Oct 18	£3143.26

<b>BALANCES</b>	
Balance Brought Forward	27077.35
Add Income	
Less Expenditure	4165.69
Less o/s cheques	247.50
<b>Balance Carried Forward</b>	<b>22664.16</b>

### 1819/63 CORRESPONDENCE

(i) The problem of grass cuttings being dumped on land outside a local resident's garden has been passed to the PCSO.

### 1819/64 PLANNING MATTERS

- (i) DM/18/02612/FPA – no comment.  
(ii) DM/18/03120/FPA – no comment.

### 1819/65 CLERKS REPORT

1. Remembrance Parade – insurance company has approved it. A risk assessment has been completed.
2. Beacon poster – this will be produced and posted around the village.
3. Road Closure for parade – a meeting with Phil Hunter was cancelled today but will be arranged asap to produce a traffic plan.
4. Hi Viz vests – 10 vests to be purchased and printed with parish council logo if possible.
5. Unveiling of the Poppy Display – after a request for more information on timings from the clerk for the poppy unveiling. There will be three pipers in attendance for the 2.30pm unveiling and dedication and then on the walk to the village hall.
6. Next meeting – after a request from the clerk to rearrange the meeting, it will be held on Wednesday 28<sup>th</sup> November at 7pm.

### 1819/66 REMEMBRANCE EVENTS

(i) The poppy display will be unveiled on Sunday 4<sup>th</sup> November at 2.30pm at St John's Church. This will be followed by refreshments in the village hall provided by the parish council. Posters will be produced and posted around the village. All details are included in the newsletter.

(ii) A request has been made for a road closure and this is with DCC for a decision. The parade will start at 2.40pm and assemble outside St John's Church before marching down to the cemetery. A piper will be present to lead the parade. The parish councillors will attend the service in the church after the ceremony at the War Memorial. The Chairman has emailed the Air Cadets in Consett but has not had a response. The clerk will try to get contact through the detachment commander in Bishop Auckland.

(iii) Beacon event – a timetable needs to be produced – action Chairman. Arrangements will be made to erect the tent in the field on the day of the event – action Chairman. The letters will be produced to give to the three houses impacted by the Drover Road closure – clerk to produce and Cllr Forster will deliver these. Volunteers are required to act as stewards – action all parish councillors. Stewards are required at the village hall; the club and also at the field gate and they all must be briefed prior to the event – action safety officer. A letter is required for the file from Cllr Dixon giving permission for the event to take place on his land. A run through needs to be arranged prior to the event to ensure the site plan is understood by everybody involved and the procedures are clear – date to be confirmed.

(iv) Roll of Honour – County Cllr Johnson brought along the books containing the names of all those killed in the war in Burnhope. It is hoped to produce a similar book for Castleside.

**1819/67 VACANCY FOR PARISH COUNCILLOR**

The elections staff in DCC have been informed and a notice of vacancy issued. This will be displayed for 14 days in the notice boards and on the website.

**1819/68 VACANCY FOR A PARISH CLERK**

A job description will be produced and sent to Steve Ragg to circulate and also displayed on the website.

**1819/69 MEMBERS REPORT**

1819/69/1 Feedback from Councillor Surgery – nothing.

1819/69/2 War Memorial – completed.

1819/69/3 Parish Wood – nothing to report.

1819/69/4 WWI Heritage Project – the History Society is now involved. The plan for the memorial garden has to be agreed with the village hall committee otherwise an alternative site will have to be found.

1819/69/5 Parish Seats – will be considered in January.

**1819/70 AGENDA ITEMS FOR NEXT MEETING – Venue for Parish Council Meetings.**

**1819/71 COUNCILLOR QUESTIONS -none.**

**1819/72 CONFIDENTIAL ITEMS – none.**

**Conclusion of Meeting 8.375 p.m.**

Signed.....Chairman of the Council