

**Minutes of the Ordinary meeting of Healeyfield Parish Council  
held on 29<sup>th</sup> March 2019 at 7.00 p.m. Castleside Village Hall.**

**PRESENT**

Councillors A Pearson (Chair), J Forster, D Dixon, A Hird, K Spencer, A Wallace, J Robson, J Coates (clerk), R Wright (clerk) County Councillor O Johnson, County Councillor J. Considine.

**1819/134**     **APOLOGIES FOR ABSENCE** - none.

**1819/135**     **DECLARATIONS OF INTEREST** - none.

**1819/136**     **PUBLIC PARTICIPATION** – none.

**1819/137**     **MINUTES OF PREVIOUS MEETING**

The minutes of the Ordinary meeting held on 28<sup>th</sup> February 2019 were **resolved** as a true record.

**1819/138**     **AAP REPORT** - none. Cllr Johnson advised that a new co-ordinator, Mr Derek Snaith, is now in post.

**1819/139**     **CHAIRMAN'S REPORT**

The Chairman welcomed the new parish clerk, Jonathan Coates, to the meeting and thanked outgoing clerk, Ruth Wright, for her contribution during her dedicated service from September 2015.

The Parish News magazine has been circulated, thanks expressed to Cllr Hird. A PDF copy will be added to the Parish Council website.

A concern had been raised by the resident about the road closure for the bike race in June 2019. Final details are not yet available but will be circulated in due course.

The Chairman assured the resident that emergency services would still be able to access the village if required.

**1819/140**     **COUNTY COUNCILLOR REPORT**

Cllr Johnson provided information about Durham County Council's Year of Culture 19 which can be accessed on the Visit County Durham website. The council would like to know about events in the local area. Paula Radcliffe announced her family run for all ages on the site. Steve Cram has arranged a run for the summer. Both routes will pass through Lanchester and the information has been published.

The Velo of the North event is expected to be popular, with around 1500 people expressing interest. Other events include Cricket World Cup, Book Festival and Brass Festival.

Cllr Considine reported that 96% of school place application were offered their first choice school. A period of monitoring has taken place on the highway around the Fleece area using a box monitor for over a week and will lead to Police enforcement if necessary.

A question was raised by a member regarding Mount Oswald. Cllr Johnson advised that a consultation will take place in relation to the new History Centre proposal. There are plans to digitise search items this is particularly useful for family history

research and funding is being sourced. Initial drawings have been received. The facility would also be able to host events such as weddings, christenings and funerals. The existing road infrastructure would be redesigned to incorporate Park and Ride. There are three more phases of consultations.

A question was raised by a Cllr Alan Wallace regarding the Number 16 bus which has been omitted from the Castleside bus information board at the bus stop. Advice was provided to contact Go NorthEast directly.

## 1819/141 FINANCE

- 1819/141/1 The financial report was **resolved** as a true record.  
 1819/141/2 The bank signatories will need to be updated with the new clerk details. A form was **resolved** and signed to remove Ruth Wright from the bank account. J. Coates will arrange a visit to the bank to complete paperwork to be added on to the account.

### EXPENDITURE - Cheques presented for approval on 28<sup>th</sup> March 2019

CHQ No.	Date	Cost	VAT	Total (£)	Payee	Date
1601	28 Mar 19	934.57	0.00	934.57	R Wright	Clerks salary Jan-Mar 19
1602	28 Mar 19	174.45	0.00	174.45	R Wright	Clerks expenses
1603	28 Mar 19	864.00	172.80	1,036.80	Amberol Limited	4 stone flower troughs
1604	28 Mar 19	761.00	152.20	913.20	Amberol Limited	2 floral fountains
<b>Total</b>		<b>2,734.02</b>	<b>325.00</b>	<b>3,059.02</b>		

<b>INCOME RECEIVED</b>	
Community Account	
Business Money Manager Bank	8.36
	<b>8.36</b>

### LATEST BANK BALANCES

HSBC Business Money Manager Account as at 11 Mar 19 £18,953.16  
 HSBC Community Account as at 11 Mar 19 £5584.17

<b>BALANCES</b>	
Balance Brought Forward	24537.33
Add Income	
Less Expenditure	3059.02
Less o/s cheques	
<b>Balance Carried Forward</b>	<b>21478.31</b>

1819/141/3 The VAT reclaim for 2018-19 is currently £1570.38. For information only.

**1819/142      CORRESPONDENCE**

A Freedom of Information request was received on 25<sup>th</sup> March 2019. Information about current councilors and elections was requested. Email response has been issued and the matter **resolved**.

**1819/143      PLANNING MATTERS**

(1)      DM/19/00732/VOC – no comment.

**1819/144      CLERKS REPORT**

1. The VAT reclaim is £1570.38 for 2018/19- to be done online.
2. A clerk handover was not done due to various circumstances. The outgoing Clerk would provide advice should it be needed.
3. A Freedom of Information request had been received from a local resident asking for election and parish council information has been completed and sent.
4. Steve Ragg has been informed of the changeover as clerk.
5. SLCC have been informed of the changeover of clerk.
6. The website needs to be updated with the new clerk's contact details for letters and telephone calls. A business email account will be set up for the clerk and chair.
7. HMRC and pension information needs to be updated.
8. Asset register needs updating and insurance company may change price.

**1819/145      REMEMBRANCE 2019**

It was **resolved** to arrange the parade as in 2018 and then review for 2020. The Chairman would inform the PCC at St Johns, Castleside.

**1819/146      CHRISTMAS TREE**

After discussing various options, it was **resolved** to investigate options to replace the tree. Contact will be made with Lanchester Parish for details of the supplier of their tree.

**1819/147      MEMBERS REPORT**

1819/147/1      Feedback from Councillor Surgery – (a) residents reported an obstruction from pickup truck that was carrying out tree surgery works. It was noted that contractors should have contacted Highways. (b) Concentration of traffic has led to bollards being knocked thus compromising the safety of the public at the A68/A692 crossroads development. (c) A response has not been received from Highways following communication in June. Cllr. O. Johnson requested an email sent to him to follow up. It was resolved that the Parish Council would write to planning and highways to make them aware of the issues aforementioned.

1819/147/2      Shotley Bridge Hospital – report circulated from Secretary of S.B. Hospital Group. Feedback has been received recommending that a community hospital with a full range of facilities.

1819/147/3      Parish Benches – Cllr Wallace to coordinate an health check of all seats and report back to the council as appropriate.

1819/147/4      Flower Tubs – The new tubs have been ordered and some delivered and planted.

1819/147/5      WWI Heritage Project – feedback provided by Councillors. Proofs and details of opening to follow. Permission to be followed up for the siting of the infographic board as no response had been received.

1819/147/6      Consett Road – Costs and plan to formalise to be considered first. Councillors discussed issue with wall (west of the junction) and Highways will be contacted to inspect.

1819/147/7 Village Entrance Gates – Cllr Wallace provided updated position and will contact contractors and request they have suitable insurance in place prior to works commencing.

**1819/148** **AGENDA ITEMS FOR NEXT MEETING** – Parish Woods (sign replacement and access)

**1819/149** **COUNCILLOR QUESTIONS** - none.

**1819/150** **CONFIDENTIAL ITEMS** – none.

**Conclusion of Meeting 8.59 p.m.**

Signed.....Chairman of the Council