



Mr J Coates, Clerk and Responsible Financial Officer to the Council
19 Oakwell Court, Hamsterley Vale, Newcastle upon Tyne NE17 7BD
Tel: 07588826026

contact@healeyfieldparishcouncil.co.uk

www.healeyfieldparishcouncil.co.uk

An **Annual General Meeting** of the **HEALEYFIELD PARISH COUNCIL** will be held on
THURSDAY 30 MAY 2019

at 7.15 pm in the Village Hall, Drover Road

J Coates

Clerk and Responsible Financial Officer to the Council

AGENDA

Members of the Public are welcome to attend and may ask questions providing that they have informed the Clerk at least 7 days prior to the Meeting.

1. **Apologies for Absence**
2. **Appointment of Chairman** – appoint chairman for April 2019/20
3. **Appointment of Vice-Chairman**
4. **Code of Conduct for Parish Councillor's**
5. **Confirm Minutes of the Annual General Meeting on 26 April 2018**
6. **Confirm Minutes of the Ordinary Meeting held on 28 March 2019**
7. **Confirm Minutes of the Ordinary Meeting held on 25 April 2019**
8. **Appointment of Representatives to Outside Bodies / Committees**
 - a) Mid Durham Parish Councils Committee
 - b) Annual Meeting of the County Durham Association of Local Councils
 - c) Castleside and District Community Association
 - d) Shotley Bridge Hospital Support Group
 - e) Parish Wood Committee
 - f) Smaller Councils Meeting
9. **Standing Orders** – review and adopt.
10. **Financial Regulations** – review and adopt.
11. **Asset Register** – review and accept
12. **Annual Governance Statement** – certificate of exemption and section 1.
13. **Finance**
 - a) **Statement of accounts for 2018/19 (unaudited)**
 - b) **April financial report**
 - c) **Banking arrangements**
 - d) **insurance**
 - e) **internal auditor**
14. **Subscriptions**
 - a) SLCC
 - b) County Durham Association of Local Councils
15. **Donations** – to agree to the continued consideration of donations, as and when presented in accordance with S137 legislation
16. **Grass Cutting** – appoint a contractor for 2019/20
17. **Complaint Procedure** – review
18. **Publication Procedure** - review
19. **Meeting dates 2019/20**
20. **VE DAY 75 Commemorations - 8 May 2020**

- 21. A68 Concerns**
- 22. Members Reports**
- a) Feedback from Councillor's Surgery
 - b) Shotley Bridge Hospital
 - c) Parish Benches
 - d) Flower Tubs
 - e) WWI Heritage Project
 - f) Village white gates
 - g) Parish Woods sign replacement and access
- 23. Agenda Items for Next Meeting**
- 24. Councillor Questions – information only**
- 25. Date of the next Ordinary Meeting – Thursday 27 June 2019 commencing at 7.00pm in the village hall.**

That pursuant to the Public Bodies (Admission to Meetings) Act 1960 s.1(2) that the public be excluded for the remainder of the meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed.

- 26. Confidential items**