

**THE MINUTES OF THE ORDINARY MEETING OF  
THE HEALEYFIELD PARISH COUNCIL  
HELD ON THURSDAY 27 JUNE 2019**

**Present:**

Councillor A. Pearson (Chair)

Councillors D. Dixon, A. Hird, J. Forster, J. Robson, K. Spencer, A. Wallace

Also Present:

J Coates (Clerk and Responsible Financial Officer),

1. **APOLOGIES FOR ABSENCE** - County Councillors J. Considine and O. Johnson

2. **DECLARATIONS OF INTEREST**

None.

3. **PUBLIC PARTICIPATION**

None.

4. **MINUTES OF PREVIOUS MEETING**

**RESOLVED** minutes Annual General Meeting and Electors Meeting on 27 June as a true record.

Matters requiring update:

- a) Highways visit to be discussed under item 13.
- b) Village Entrance gates works will commence 28/06/19.
- c) Update on Rights of Way issue – area inspected and large tyre marks found in situ. A large stone is to be placed behind gate to restrict quad bikes accessing the footpath but sufficient room allowed for pedestrians. This will be monitored in order to preserve the footpath and prevent the quad biking activity causing further problems. Update under item 7 from Cllr. Jude Considine.
- d) There will be an impact report for cameras arranged by mid Durham AAP at the meeting on 20 July.

5. **AAP REPORT**

No reports received.

6. **CHAIR'S REPORT**

The Chair updated members of the following:

- a) The Round the Reservoir Cycle Race took place on 23/06/19. It was noted that there was a lack of information and communication from organisers. However, it was acknowledged that this was a pilot year and it had to be manageable. It was appreciated that it took place in the area as it is a positive event but to make it even better, inform residents more fully next year. Concerns were raised about the condition of the village of Castleside during the race which is shown on international television does not give an impression to be proud of.
- b) It was suggested that volunteers from the litter pick could be asked to support the bloom event.
- c) Observation raised by Cllr Dixon regarding trees at the crossroads in Castleside where building works are taking place. The trees were subject to a previous preservation order but these were cut down as part of the works (assuming planning had given consent) but have been left at the side of the plot.

**RESOLVED that:**

- i) Observations and feedback from the Round the Reservoir Cycle Race submitted to David Gray, Durham County Council.
- ii) To add the bloom initiative to the July Ordinary meeting agenda.

## 7. COUNTY COUNCILLORS REPORT

Cllr J. Considine emailed a briefing to be presented at the meeting in her absence. Key points include:

- i) Ascertained the land ownership query at the bus stop beside Horse and Groom public house is owned by Church Commissioners and not maintained by Durham County Council.
- ii) Noted the site visit with Michelle Moses will be organised in due course. The traffic survey carried out in Castleside recently however, does not indicate a problem with speeding vehicles and is presumed as anecdotal evidence at this stage. This can be further explored at the meeting with Michelle Moses.
- iii) Durham County Council Rights of Way have assisted with the quad biking problem at the entrance the Parish Wood and are working with the land owners to provide a solution which will be monitored.
- iv) County Durham Plan - The latest draft of The County Durham Plan was approved at full council and will now be submitted to the Ministry of Housing, Communities and Local Government who will then appoint a planning inspector. The plan will then go to a public examination before any amendments are suggested for the final version. It's the next stage on the plan which includes the relief roads we discussed (and were some of the most contentious parts of the plan in terms of feedback from the public) and will be a key document for planning across the county if it gets adopted.
- v) Fostering Service
- vi) We recently had Fostering Fortnight and I'm not sure if I've mentioned this to the parish in the past but I sit on the County's Fostering Panel, Corporate Parenting Panel and have sat on CYPS scrutiny for the previous 2 years. In that time we have seen our looked after children rates rise dramatically (and more than double in the last 10 years) to a current number of in our care. The majority (roughly half) are looked after by our in house foster service and the service is desperately seeking new carers to come forward. There's a team of people here who would love to address any queries regarding fostering or adoption. Everyone would be very welcome but I know we're particularly looking for people who could potentially keep siblings together or look after older children.
- vii) Durham History centre - Consultation underway looking for views on the design and layout of the building, themes for exhibitions, digital access to the collections and using the register office services. Views can be given online through an online survey and a series of drop ins will be taking place including at our Mid Durham AAP on 10th July in Hamsteels but the nearest venue to Castleside is the Derwent Valley AAP on the 17th July at 5:30 in Consett Salvation Hall.
- viii) Durham County Council will be placing stickers on all blue recycling bins to explain that items should not be placed in plastic bags and should be loose when being placed in the bin so that the contents can then be seen at recycling plants.

**RESOLVED** to write to Church Commissioners to make aware of land ownership and request that the area is maintained as per 3. i).

## 8 FINANCE

The financial report was **RESOLVED** as a true record.

**EXPENDITURE** - Cheques presented and **RESOLVED** for approval.

CHQ No.	Net Amount	VAT	Gross Amount	Payee	Details
1612	£3.66		£3.66	J. Coates	Stamps (6 x 2nd Class)
1613	£2.91	£0.58	£3.49	J. Coates	Monthly printing subscription
1614	£18.18		£18.18	J. Coates	Mileage (1 x meetings, auditor, bank visit)
1615	£277.58		£277.58	J. Coates	Salary June

1616	£69.60		£69.60	HMRC	Income tax on Clerk's salary
<b>Total</b>	<b>£371.93</b>	<b>£0.58</b>	<b>£372.51</b>		

<b>INCOME RECEIVED</b>	<b>Amount</b>	<b>Date</b>	
Community Account			
Business Money Manager	£1,570.38	03/06/19	2018/19 VAT reclaim
Bank	£12.47	07/06/19	Gross interest to 6 June 2019
	<b>£1,582.85</b>		

### LATEST BANK BALANCES

HSBC Business Money Manager Account	as at 11 June 19	£27,041.01
HSBC Community Account	as at 11 June 19	£9,943.71

<b>BALANCES</b>	
Balance Brought Forward	£36,984.72
Add Income	
Less Expenditure – 27/06/19	£372.51
Less o/s cheques	£2,389.76
<b>Balance Carried Forward</b>	<b>£34,222.45</b>

The VAT reclaim for 2019-20 is currently £89.96. For information only.

### 9 CORRESPONDENCE

- a) Correspondence received from a resident regarding the issue with the dry stone wall on Consett Road was discussed.
- b) Information shared from Mugglesworth Parish Council regarding the Round the Reservoir Cycle Race.

#### RESOLVED that

- i) A full written response is provided to resident and thanking the resident for their cooperation with the matter.
- ii) Members will discuss overhanging trees on Consett Road and around the Parish at September's Ordinary Meeting.

### 10 PLANNING MATTERS

Consideration was given to the following planning application:

- a) DM/19/01657/FPA

**RESOLVED** to issue a response, namely that Drover Road has weight limit of 7.5 tonne and request due care of attention and provision is made for large vehicles for the safety of all road users as stretch of road is particularly narrow.

### 11 CLERKS REPORT

- a) The VAT reclaim is £1570.38 for 2018/19 has been received from HMRC.
- b) Accounts finalised for end of financial year 2018/19 and given to auditor for review.
- c) Banking update – Upon opening the new bank account, a data protection breach has occurred from Lloyds Bank.
- d) Letter has been sent to resident with Councilor election information under the Freedom of Information Act.
- e) No further quotes have been received for a Christmas tree.

#### RESOLVED that:

- i) A formal complaint is submitted to Lloyds Bank and ICO regarding data protection breach.
- ii) To arrange quotations for larger Christmas tree in keeping with the size of the current tree.

12 **VE DAY COMMEMORATIONS – 8 MAY 2020**

Initial ideas for the event were discussed.

**RESOLVED** to organise a separate meeting to plan thoroughly before end of August.

13 **CASTLESIDE HIGHWAYS VISIT**

**RESOLVED** to arrange the visit for week beginning 22nd July (Monday, Tuesday or Wednesday) at Castleside Village Hall

14 **MEMBERS REPORT**

a) **Feedback from Councillor Surgery**

None.

b) **Shotley Bridge Hospital**

Meeting in May. Petition to parliament declaring the hospital should not be decommissioned until a new provision is put in place.

c) **Parish Benches**

Cllr Wallace has begun to conduct a bench health check.

d) **WWI Heritage Project**

**RESOLVED** to contact Durham County Council, Planning, to seek advice on erecting portable structure in wooden tubs that do not encroach on the Highways verge.

e) **Village Entrance Gates**

Matter updated during item 4.

f) **Parish woods sign replacement and access**

Update provided from Members.

15 **AGENDA ITEMS FOR NEXT MEETING**

a) Newsletter to proof read

b) Autumn Festival

c) Parish Wood

16 **COUNCILLOR QUESTIONS**

Cllr Wallace advised that the Howns Gill viaduct central gutter been cleaned and repaired by Durham County Council and the bus stop next to Horse and Groom public house has had glass repaired promptly following vandalism.

17 **DATE OF NEXT ORDINARY MEETING**

Thursday 25 July 2019 at 7.00pm at Castleside Village Hall.

18 **CONFIDENTIAL ITEMS**

Chair raised one item which is press and public excluded as item is pertaining to employee issues.

**Conclusion of Meeting at 8.50pm**

Signed ..... Chair of the Council