

**THE MINUTES OF THE ORDINARY MEETING OF**

**THE HEALEYFIELD PARISH COUNCIL**

**HELD ONLINE THURSDAY 28 MAY 2020**

**Present:**

Councillor A. Pearson (Chair)

Councillors A. Hird, J. Robson, K. Spencer, A. Wallace

County Councillors J. Considine

L. Standish (Clerk and Responsible Financial Officer)

**Chairs Update**:

**Plants:** Cllr J Forster is happy for someone else to take responsibility this year. I have spoken to Cllr A Wallace and he has contacted Adam Guest, we will be moving forward shortly on this project.

**1.** **Apologies for Absence**

Councillors J. Forster, D. Dixon, O Johnson

**2. Declaration of Interest**

None

**3. Public Participation**

None

**4. Minutes of Previous Meeting**

**RESOLV ED** that minutes of the Ordinary Meeting held on 23 April 2020 were accepted as a true and correct record.

**5. Cemetery Well**

The Parish Council propose a motion to investigate and restore the well, firstly to obtain an estimate for a rod in the pipework. Cllr A Pearson to Head the project. **AGREED**

**6. Parish Paths**

The Parish Council propose a motion to commit to reviewing each path within the Parish boundaries. This would be over a two-year period, phase one being the main and well used paths and phase two being the lesser used paths. **AGREED**

**7. Drone Footage**

Cllr A Wallace was unable to contact Alexander Trowbridge further after providing contact details, a follow up will be carried out in the next few weeks. **POSTPONED**

**8. Possible Amendments to Standing Orders due to COVID**

Standing Order Policy to be updated to account for COVID-19 **AGREED**

**9. Policy Reviews**

All policies held by the parish council were reviewed and will be made available on the website, there are no changes to be made but not all were reviewed last year. There is no Equality & Diversity (Clerk to contact Lesley at Hawthorn Parish Council or S Ragg at CDALC)

Asset Register to be amended:

Roadside seats to 18 x £278 + 3 x £400

Amend flower tubs to allow for purchases in 2019

Add Purchases from Durham County Council for WW1 project (lectern etc)

Add portable speaker £169

**10. Insurance Renewal**

Like for like policy due 1st June 2020

Existing policy with Zurich quote £613.25

Came & Company quote £501.51

Renew insurance policy with Came & Company saving £111.74 - **RESOLVED**

**11. Parish Noticeboards**

These are not maximising use; they have outdated information and need updating regularly.

It was **AGREED** to:

* Update noticeboards with relevant & up to date information
* Councillors to update information
* Relocate one next to bus stop at Horse & Groom **RESOLVED**

**Cllr J Considene County Council Update:**

Healeyfield highway resurfacing has been rescheduled from June to commence 5 July 2020 for 6 nights from 7pm to 7am.

The County Plan is back out for consultation after the inspector’s recommendations included the older persons bungalow requirement and roads to be taken out (these have been circulated to councillors). AAP information will be forwarded to the clerk to circulate.

**12. WCAG 2.1**

Website compliance guidance accessibility to be investigated by website provider. Clerk to contact A-Byte and forward criteria.

**13. Finance**

* **Accounts for payment**

**RESOLVED** May accounts distributed and approved

* **Account balances and summary**

**RESOLVED** May accounts distributed and approved

* **AGAR**

Chair to sign and forward all relative documentation to Clerk to submit to Auditors Mazars Public Services and Notice of Public Rights and Publication of Annual Governance and Accountability Return to be displayed from 1st July 2020

**14. Clerks Report**

* **Objection letter to Durham County Council**

Planning Objection letter forwarded and confirmation of delivery received **RESOLVED**

* **Bank Account**

Still having problems contacting Lloyds during COVID-19. J Coates to continue to have access to online account to print statements.

* **Laptop**

Still nothing available at the moment

* **A Byte**

Clerk to schedule for discussion Sep – Website provider due for renewal January

* **CCTV Cameras**

Chased again 20 May but still no reply

* **Police Traffic Monitoring**

Clerk emailed Consett Police 18 May 2020, who replied 19 May 2020 advising that the details had been passed to officers covering the area and they will carry out a community speed-watch. Clerk to follow up by next meeting as to whether this has been carried out.

* Councillors Declaration of interest

These have been forwarded by the clerk to DCC and confirmation received, with the exception of Cllr D Dixon

**11. Communication**

* **Phil Archer**  **RESOLVED**

Clerk to responded to Phil and passed on to neighbourhood wardens.

* **Alan Bean** **RESOLVED**

Clerk to responded to Alan and advised to contact the police.

* **Ray Thompson PENDING**

Reply to Mr Thompson providing the requested information after seeking advice from Stephen Ragg at CDALC

* **Citizens Advice**

Requested a donation, this will be in the appeals for February 2021

* **Geoff Scott**

Clerk to reply to Mr Scott advising: Cllr J Considine attended last month's zoom meeting and would have passed on the information as she considered appropriate, County Councillors are statutory consultees in the planning process and are obliged to make comment accordingly.

**12. Date of Next Meeting**

Thursday 25 June 2020 via Zoom at 7:00pm. **RESOLVED**

**13. Confidential Items**

Two items raised.

# Conclusion of Meeting at 8:35pm

Signed …………………………. Cllr A Pearson Chair of the Council