



To All Healeyfield Parish Councillors

**You are hereby summoned to attend
the Ordinary Meeting of Healeyfield Parish Council
which will be held in Castleside Village Hall, Driver Road
on Thursday 24th November 2022 at 7.00pm**

AGENDA

1. Apologies for Absence - To receive apologies and to approve reasons for absence.
2. Declarations of Interest
 - a. To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.
3. Agree minutes of the previous meeting
4. Public Participation
 - a. Comments on items on this agenda
5. Chairman's Report
6. County Councillor Report
7. Correspondence
8. Finance
 - a. To approve accounts for payment
 - b. To receive Responsible Financial Officers Report
 - c. Budget setting 2023/2024
 - d. Set Precept demand
9. Clerk's Report
 - a. To receive the Clerk's Report
 - b. Agree meeting schedule for 2023
 - c. Matters for Information
10. Planning Applications
11. WW1 Trail Lectern & Way Marker installation
 - a. To discuss estimates received for lectern installation & appoint contractor
 - b. To discuss way marker installation
12. Westminster Boundary Review - Impact on Lanchester Ward and Healeyfield
 - a. To discuss a response to the boundary review

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Visit our website at www.healeyfieldparishcouncil.co.uk

13. Steelworks Photo Board cover
 - a. To review quotes for installation & appoint contractor.
14. Parish Newsletter
 - a. To review quotes for parish newsletter design and production
 - b. To discuss annual report and smaller newsletter.
15. Autumn Festival Review
 - a. To review the Autumn Festival held on the 9th October 2022 and determine plans for 2023 event.
 - b. Update on Autumn Festival & future Jubilee mug distribution.
16. DCC Community Contingency plan
 - a. To determine the cascade plan - volunteers to contact local support locations.
 - b. The administration of the Northern Powergrid Grant
17. Safeguarding Policy review
 - a. To review the proposed safeguarding policy & incident recording form.
18. Mining Sculpture
 - a. To discuss an offer, received from a resident, to produce a mining sculpture from 150-year-old wood.
19. Drover Road
 - a. To discuss the overgrown area at the top of Drover Road, opposite Braeside.
20. Date of the next Ordinary Meeting
 - a. To agree date and time of next meeting (Thu 26th Jan 2023)

Public Bodies (Admission to Meetings) Act 1960, s.1(2). A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

21. Confidential Items
 - a. Nothing notified

Ian Robson
Proper Officer / Clerk to the Council
18th Nov 2022