



**To All Healeyfield Parish Councillors**

**You are hereby summoned to attend the Ordinary Meeting of Healeyfield Parish Council which will be held in Castleside Village Hall, Drover Road on Thursday 29<sup>th</sup> June 2023 at 7.00pm**

**AGENDA**

1. Apologies for Absence
2. Declarations of Interest
3. Agree minutes of the previous meeting
4. Public Participation
  - a. Comments on items on this agenda
5. Chairman's Report
6. County Councillor Report
7. Correspondence
8. Finance
  - a. Accounts for Payment – June
  - b. RFO Report
9. Clerk's Report
  - a. To receive the Clerk's Report
  - b. Matters for Information
10. Planning Applications
  - a. DM/23/01388/FPA - Mr Philip Wallace  
Castleside Club, 13 Rowley Bank, Castleside, Consett, DH8 9QT  
Change of use of part of car park to hot food takeaway (for siting of food van)  
- retrospective
11. Parish Event Planning  
To discuss and agree items related to the following planned events.
  - a. **Summer Newsletter** – June/July
  - b. **Autumn Festival** – 24<sup>th</sup> September
  - c. **Remembrance Sunday** – 12<sup>th</sup> November
12. Village Hall grant request for Drover's Dell
  - a. To discuss the request received from the Village Hall.
13. Generator Hook-up point installation

Mr Ian Robson, Healeyfield Parish Council

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Visit our website at [www.healeyfieldparishcouncil.co.uk](http://www.healeyfieldparishcouncil.co.uk)

- a. To discuss generator hook-up point installation to support community locations in the event of an extended power outage.
14. Castleside Club Photo – Plaque
- a. To receive quote for supply of a plaque.
15. The Lilacs
- a. To review the situation regarding the resident correspondence from last month.
16. Website
- a. To discuss the creation of an area to store and share media documenting Parish Council events.
  - b. To discuss the creation of a Parish Walks area to facilitate the sharing and downloading of brochures and maps, e.g., WW1 trail.
17. WW1 Trail
- a. To discuss plans for the opening of the WW1 Trail.
18. Jubilee Mugs
- a. To determine disposal of the remaining mugs
19. Date of the next Ordinary Meeting
- a. To agree date and time of next meeting (Thursday 27<sup>th</sup> July 2023)

Public Bodies (Admission to Meetings) Act 1960, s.1(2). A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

20. Confidential Items

Ian Robson  
Proper Officer / Clerk to the Council  
23<sup>rd</sup> June 2023