**To All Healeyfield Parish Councillors**

**You are hereby summoned to attend the Ordinary Meeting of Healeyfield Parish Council which will be held in Castleside Village Hall, Drover Road**

**on Thursday 28th September 2023 at 7.00pm**

**AGENDA**

1. Apologies for Absence
2. Declarations of Interest
3. Agree minutes of the previous Ordinary & Extraordinary meetings
4. Public Participation - Comments on items on this agenda
5. Chairman’s Report
6. County Councillor Report
7. Correspondence
8. Finance
9. Accounts for Payment – Aug & Sep
10. RFO Report
11. Clerk’s Report
    1. To receive the Clerk’s Report
    2. Matters for Information
12. Planning Applications
    1. Nothing to report
13. Parish Event Planning
    1. To discuss and agree, as required, items relating to the parish events below.
       1. **Remembrance Sunday** – 12th November
       2. **Christmas Tree ‘Switch On’** – 30th November

**2024 Events**

* + 1. **Litter Pick** - TBA
    2. **80th Anniversary of D-Day** - TBA

1. The Lilacs
   1. To review the situation regarding the resident correspondence from last month.
2. Website
   1. To discuss the creation of an area to store and share media documenting Parish Council events.
   2. To discuss the creation of a Parish Walks area to facilitate the sharing and downloading of brochures and maps, e.g., WW1 trail.
3. Resurfacing of Waskerley Way from Whitehall to almost Hownsgill Viaduct
   1. To consider issuing a ‘thank you’ to the DCC Countryside Team.
4. Date of the next Ordinary Meeting
   1. To agree date and time of next meeting (Thursday 26th October 2023)

Public Bodies (Admission to Meetings) Act 1960, s.1(2). A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

1. Confidential Items

Ian Robson

Proper Officer / Clerk to the Council

22nd September 2023